

**REGION XI****City Schools Division of Digos**Office of the City Schools Division
SuperintendentTel. No. (082) 553-8375; 553-8376; 553-8396
Fax No. (082) 553-8396MEMORANDUM No.: 306TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY SCHOOL HEADS
SECONDARY SCHOOL HEADSFROM : For and in the absence of the
Assistant Schools Division Superintendent
Officer-In-Charge
OLIVIA P. MIRANDA, MPA, CESE
OIC – ASDS
Officer-In-ChargeSUBJECT : Seminar/Workshop on the Implementation of Bottom-up Budgeting
(BuB) Projects re: Gulayan sa Paaralan Program and Supplemental School
MOOE

DATE : November 13, 2015



In view of the proper implementation of the Bottom-up Budgeting (BuB) Projects, All Elementary and Secondary School Heads are required to attend the Orientation/Workshop scheduled for the Gulayan sa Paaralan Program and Supplemental School MOOE on November 19, 2015 at Nakayama Function Hall, Bataan St., Digos City.

All School Heads are required to bring laptops and softcopy of the templates of Purchase Request and Annual Procurement Plan which will be used during the workshop.

For your information, guidance and compliance.