



Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



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DIVISION MEMORANDUM

No 349 s. 2015

TO: **DATU ROGER A. MANAPOL, MAEM**
Secondary School Principal IV
Digos City National High School

ATTN: **SECONDARY PHYSICAL EDUCATION (PE) TEACHERS
HANDLING STUDENTS WITH SPECIAL NEEDS AND SPED
COORDINATOR**

FROM: *Dee D. Silva*
DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer – In – Charge

RE: **TRAINING OF REGULAR TEACHERS ON HANDLING STUDENTS
WITH SPECIAL NEEDS (HI, VI, ID, LD) AND ON ADAPTED PHYSICAL
EDUCATION (PE) AND MONITORING OF SELECTED SECONDARY
SCHOOLS OFFERING SPED PROGRAM**

1. Herewith is the **URGENT INDORSEMENT LETTER** from the Regional Director Atty. Alberto T. Escobarte, CESO IV, the **Unnumbered DepED Memorandum** from the Office of the Undersecretary for Programs and Projects **Dina S. Ocampo**, Department of Education, Miralco Avenue, Pasig City, requiring **Physical Education (PE) Teachers** and Special Education (SPED) Coordinators to attend the Training of Teachers handling students with special needs (HI, VI, ID, LD) on November 9-13 at Teachers Camp, Baguio City and to the 5th Secondary Level SPED National Conference on December 9-11, 2015 at IBP, Los Baños, Laguna respectively, with the advice that only secondary schools with support funds are allowed to send their delegates.
2. Registration of participants shall be charged against BSE Policy Funds and transportation expenses shall be charged against local funds subject to accounting and auditing rules and regulations.
3. Immediate dissemination of this memorandum is desired.

