



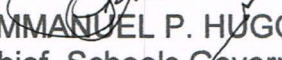
Republic of the Philippines  
**DEPARTMENT of EDUCATION**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
City of Digos

DIVISION MEMORANDUM  
NO. 373, series 2015

TO: : Division Chiefs, Education Program Supervisors, Public Schools  
District Supervisors, Division Heads of Sections,  
Elementary and Secondary/Annex School Heads

FROM : DEE D. SILVA, DPA, CESO VI  
Assistant Schools Division Superintendent  
Officer-In-Charge

For and in the absence of the Assistant Schools division  
Superintendent – Officer-in-Charge

  
EMMANUEL P. HUGO  
Chief, Schools Governance and Operations Division  
Officer-In-Charge

SUBJECT : Division Management Committee (ManCom) Conference

DATE : December 18, 2015

Addendum to the unnumbered Division Memorandum dated December 14, 2015 on the Division Management Committee Conference on December 21, 2015, the venue is at the My Place Function Hall, Roxas and Tandang Sora Streets, Digos City.

The participants to this conference are the Division Chiefs, Education Program Supervisors, Division Heads of Sections, Public Schools District Supervisors, Elementary and Secondary School Heads.

Further, each District shall prepare intermission numbers (please see attached program of activities). Each participant will prepare a gift (for the exchanging gift activity worth Php100 and above).

For Information, guidance and immediate dissemination.



**SPECIAL MANAGEMENT COMMITTEE MEETING**  
 December 21, 2015  
**My Place Function Hall, Roxas Tandang Sora Streets Digos City**

**SCHEDULE OF ACTIVITIES**

Time	Day 1 (July 7)
1:00 – 1:30	Invocation: Evangeline Hernan Principal, Ramon Magsaysay CES Phil. Nat'l Anthem Luzminda B. Jasmin, leading EPS 1, Science Digos City Hymn Eppie Grace E. Presto, leading EPS I, MAPEH Opening Hymn: "Hark the Herald Angels Sing" Words of God: Ely N. Cataluña, EdD Principal III, Ruparan NHS Presentation of the Participants: Moises R. Perral
1:30 – 4:30	MANCOM Proper: Dee D. Silva, DPA, CESO VI
4:30 – 5:30	SEASONS OF LOVE Intermission Numbers (Group Presentation by District): Digos Oriental District Mt. Apo District Digos Occidental District Education Program Supervisors Public Schools District Supervisors Pinoy Henyo Anamerthyl I. Regala Message: DEE D. SILVA, DPA CESO VI Exchange Gifts Analiza C. Almazan & Xavier Fuentes, leading Closing Hymn "Power of Your Love" Benediction Aida A. Biongan, EdD
5:30 – 6:00	Early Dinner
Masters of Ceremonies: ANALIZA C. ALMAZAN & Xavier S. Fuentes PPT & AVP Director: Albert A. Espino, SEPS – M&E Facilitators: SGOD Personnel (SEPS and EPS) with Analiza Almazan	

Prepared by: MOISES R. PERRAL, EdD  
 SEPS-HRD

Recommending Approval: EMMANUEL P. HUGO  
 Chief, Schools Governance and Operations Division

Approved by: DEE DIEL SILVA, DPA, CESO VI  
 Assistant Schools Division Superintendent  
 Officer-In-Charge

For and in the Absence of Dee D. Silva, Assistant Schools Division  
 Superintendent, Officer-In-Charge

EMMANUEL P. HUGO, MA  
 Chief, Schools Governance and Operations Division  
 Officer-In-Charge