Division memorandum
No. 028, series 2016

TO : Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Division Heads of Sections, Elementary and Secondary/Annex School Heads

FROM : DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

SUBJECT : Division Management Committee (ManCom) Meeting & Salamat-Mabuhay

DATE : January 15, 2016

In view of the different issues and concerns that need to be considered and be given attention, this Division will conduct a Division Management Committee (ManCom) Meeting and Salamat-Mabuhay on January 21, 2016 at the Nakayama Convention Center, Digos City.

The participants to this conference are the Division Chiefs, Education Program Supervisors, Public Schools District Supervisors, Division Heads of Sections, Elementary and Secondary School Heads/Annex School Heads, and Honorees.

Travel expenses of participants and the registration fee of Three Hundred Thirty-Four (Php334.00) per head shall be chargeable against school MOOE/local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and immediate dissemination.
Intermission Number:  
Giving of Flowers/Tokens:  
Dance Number:  
Response:  

Song for the Retirees:  
Special Prayer for the Retirees:  

Intermission Number:  
Giving of Plaque of Appreciation:  
Intermission Number:  
Retirement Message:  
Closing Hymn:  
Benediction:  

Master of Ceremonies: ANALIZA C. ALMAZAN  
AVP/PPT: RONALD B. DEDACE  
Facilitators: SGOD  

Digos Oriental District (by district/Division Office)  
SDS/Admin Personnel  
Dr. Aida A. Biongan  
Dr. Carmen V. Ragonton  
Dr. Elizabeth M. Cabal  
SGOD Family  
Francis Jude D. Alcomendras (Admin)  
Secondary School Heads  
Dee D. Silva, DPA, CESO VI  
Digos Occidental District  
Dee D. Silva, DPA, CESO VI  
"Give Thanks"  
Imelda T. Cardines
TRAINING FLOW OF THE MANAGEMENT COMMITTEE MEETING
and
SALAMAT—MABUHAY
January 21, 2016

8:00 – 9:00
Devotional & Opening Ceremony
Registration
Phil. National Anthem:
Invocation:
Digos City Hymn:
Opening Hymn:
Spiritual Message:
Closing Hymn:

SGOD
Ronald B. Dedace
Eppie Grace E. Presto
Dr. Marilyn A. Jairal
AVP
“Amazing Grace”
Anamerthyl I. Regala
“Power of Your Love”

9:00 – 12:00
Meeting Proper

SDS

12:00 – 1:00 ==Lunch Break == Lunch Break ==Lunch Break

1:00 – 5:00
Salamat Mabuhay
Division Personnel

Tribute to the Retirees

Opening Hymn:
Invocation:
Welcome Remarks:
Final Walk of the Retirees:
(The retiree will walk to the table, escorted by the family)
Introduction of the Retirees and the Presentation of the immediate family:
Intermission Number:
Words of Thanks/Inspiration/
Tribute to the Retirees:

Lord I Offer My Life To You”
Ms. Ronilyn Pedrosa Nieves
Dr. Beverly S. Daugdaug
Joan M. Niones & Analiza Almazan
Education Program Supervisors

Mrs. Maryglor Tabanao (for Ms. Ragonton)
Ms. Luzminda B. Jasmin (for Ms. Cabal)
Phyllisaida Amasol Biongan (for Ms. Biongan)

Intermission Number:
Words from the Chief:

Mt. Apo District
Emmanuel P. Hugo (SGOD)