



Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



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MEMORANDUM

No. 034, series of 2016

**TO: All Public Schools District Supervisors
Public Elementary School Principals**

Attention: All District Coordinators in English

FROM: DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

**SUBJECT: CONDUCT OF DIVISION COMMUNICATION ARTS FESTIVAL 2016
(ENGLISH – ELEMENTARY)**

DATE: January 18, 2016

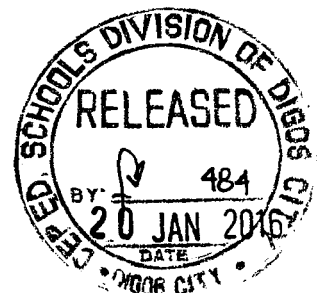
1. The Schools Division of Digos City is conducting the Division Communication Arts Festival 2016 (English – Elementary) on January 26, 2016, Tuesday, from 8:00 am to 5:00 pm at Don Mariano Marcos Elementary School Covered Court Space, Digos Oriental District, Digos City.

2. Participants to this activity are the District Schools winners (students and teacher – coaches) during their District – Wide Communication Arts Festival 2016 in the following events:

- a. Storytelling - Grade I
- b. Declamation - Grade II
- c. Readers' Theatre - Grade III
- d. Smart Talking - Grade IV
- e. Vocal Solo - Grade V or Grade VI (Contest piece is "Sampaguita")

(note: Electric guitar is not allowed)

- f. Read – A – Thon - Grade V
 - f.1. Storytelling
 - f.2. Oral Interpretation
 - f.3 Team Reading





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3. To manpower the festival, hereunder is the tasking for the different assignments with point persons to wit;

- a. Hall Preparation/Sound System/Documentation – Mrs. Rose del Mundo
- b. Trophies/Medals/Certificate of Recognition/Program – Mrs. Rose del Mundo
- c. Food Preparation – Mrs. Inda Nacua and Mrs. Rose del Mundo
- d. Judging Sheets/Tabulation/Registration/Time Keeping – Digos Occidental Comm. Arts Fest. Team
- e. Memo/Certificate of Appearance/Certificate of Participation – Mrs. Sollie B. Oliver
- f. Contest Pieces for Readers' Theatre and Read – A – Thon- Mrs. Rachel Pogoy
- g. Mechanics and Criteria – Mrs. Inda Nacua and Mrs. Rosie delos Santos
- h. Contestmasters/Quizmasters – Mrs. Rosie delos Santos, Miss Jenelyn Estomo, and Mrs. Kim Fernandez
- i. Ground Rules – Mrs. Inda Nacua

4. Travel and other incidental expenses relative to the activity shall be charged against school MOOE funds subject to the usual accounting and auditing rules and regulations.

5. For dissemination and compliance.