MEMORANDUM

TO : ROGER A. MANAPOL, MAEM
Secondary School Principal IV
Digos City National High School

FROM : DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

SUBJECT : 2016 SPECIAL PROGRAM IN SPORTS (SPS) ACTIVITIES

DATE : January 20, 2016

1. As per attached DepEd Memorandum No. 6, s. 2016, the Department of Education, through the Bureau of Curriculum Development (BCD), shall conduct a Training on the Three-Level Coaching on the Special Program in Sports (Third Level) on January 25-29, 2016 to be held at Baguio Teachers Camp, Baguio City.

2. The objectives of the Training are to:
   a. Certify participants as regional/national coaches;
   b. Further enhance their knowledge and skills on the new trends, strategies in coaching sports; and
   c. Develop training plan for student athletes

3. Please advise the following participants from your school to attend the said training and require them to bring a certification from the School Head that they have participated in any sports competition at the schools division level.

   1. Annie C. Abangan - Arnis
   2. Rehuel T. Fabillar - Badminton
   3. Yoshiko R. Morato - Football
   4. Arlene Bacamante - Table Tennis
   5. Lovella Labayen - Volleyball

4. A registration of Five Thousand Five Hundred Pesos (P5,500.00) shall be charged to each participant to cover board and lodging, fare of participants going to and coming from the training venue, supplies and materials, sports venue rental, and other incidental expenses relative to the activity. The registration fee and travel expenses of participants shall be charged to Maintenance and Other Operating Expenses (MOOE)/School Education Fund (SEF) or local funds subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum is desired.