Memorandum 045 s, 2016

TO: All Concerned
   Thru: Department/School Heads

FROM: DEE D. SILVA, DPA, CESO VI
   Assistant Schools Division Superintendent
   Officer In-Charge

SUBJECT: 2016 DAVRAA MEET Planning Conference

DATE: January 25, 2016

1. In connection with the preparation of the Digos City Delegation for the 2016 Regional Athletic Association Meet, all concerned coaches, athletes, monitors and support staff are encouraged to give their full support.

2. In view of this, please advise all the members of the Support Staff (list hereto attached) to convene for a conference on January 27, 2016 at 3:00 PM to be held at the Division Office Conference Hall to discuss important matters in relation to the 2016 DAVRAA preparation.

3. Travel and incidental expenses of the participants shall be charged against Local/School MOOE funds subject to the usual accounting and auditing rules and regulations.

4. School administrators of the identified teacher participants shall make arrangements and to assign fillers of affected classes when necessary.

5. Prompt dissemination to all concerned is hereby desired.
1. **Honorary Over-all Chairman** - Mayor Joseph R. Peñas

2. **Delegation Officials:**
   a. Dee D. Silva, DPA - General Referee
   b. Emmanuel P. Hugo - Ass’t General Referee
   c. Eppie Grace E. Presto - Athletic Manager
   d. Roger A. Manapol - Principal IV, DICNHS
   e. Zenaida G. Guya - PSDS, Digos Occidental District
   f. Patriotiso O. Peñas - PSDS, Digos Oriental District
   g. Elsie Dagoy - PSDS, Mt. Apo District
   h. Marcelino Ranollo - Supply Officer

3. **Management Staff:**
   a. Eppie Grace E. Presto - Athletic Manager
   b. Wilson Catingub - Assistant Athletic Manager
   c. Rehuel T. Fabillar - Member

4. **Event Coordinators/Monitors:**
   a. Patriotiso Peñas - Athletics, Arnis, Billiards, Softball/Baseball
   b. Zenaida G. Guya - Volleyball, Basketball, Badminton, Gymnastics
   c. Elsie Dagoy - Table Tennis, Tennis, Taekwondo/Wushu
   d. Roger A. Manapol - Chess, Football/Futsal, Sepak Takraw

5. **Parade, Light & Sounds:**
   a. Dann Becamon - Chair
   b. Edsel Nacua - Member
   c. Erlito T. Damo - Member

6. **Artists/Saluda/Anchors:**
   a. Melvin Anthony Sabio - Chair
   b. Johannes Sabio - Member
   c. Jupallyod Arellano - Member

7. **Transportation, Communication, Discipline/Quartermaster/General Services**
   a. Peter Jason Senarillos - Chair
   b. Manuel Cadungog - Member
   c. Juvy Salise - Member
   d. Renato Calipayan - Member

8. **Medical/Dental**
   a. Daisy Mae P. Sanoy, RN - Chair
   b. Ysrael Miro, RN - Member
   c. Japhet Senajon, RN - Member
   d. Sarah Gretchen Adeva - Member

9. **Legal:**
   a. Atty Gerwin Ryan I. Rabaya

10. **Screening Committee:**
    a. Julieto Trazo - Chair
    b. Jerwin Granada - Member
11. Secretariat:
   a. Cherry Rossettee Oliva - Chair
   b. Xavier Fuentes - Member
   c. Ronald Dedace - Member
   d. Anamerthyl Regala - Member
   e. Mylene Robinos - Member
   f. Reyzen Monserate - Member

12. Supply & Inspectorate:
   a. Marcelino Ranollo, Jr. - Chair
   b. Peter Paul Deiparine - Member
   c. Reynante Pantonial - Member
   d. Ricardo Vendiola - Member

13. Food & Kitchen:
   a. Presnida Pongase - Chair
   b. Gemma Salanga - Member
   c. Virginita Jorolan - Member
   d. Jacqueline Jaum - Member

14. Safety & Security:
   a. Roldan Entero - Chair
   b. Sherwin Alonzo - Member
   c. Cesar Gevera - Member
   d. Jovic Sucayre - Member

15. Press and Documentation:
   a. Analiza Almazan - Chair
   b. Maria Jadloc - Member
   c. Marvie Grace Carillo - Member
   d. Moises Perral - Member