




Republic of Education
DEPARTMENT OF EDUCATION
Region X1
Division of Digos City

DIVISION MEMORANDUM NO. 052 s. 2016

TO : Public Schools District Supervisors
Public Elementary School Heads

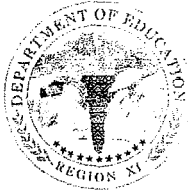
FROM : 
DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

SUBJECT : **Additional Information on the Grade 5 National
Training of Trainers (NTOT)**

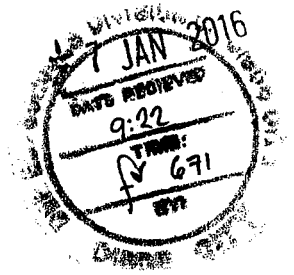
DATE : January 28, 2016

- 1.) Enclosed is a copy of the Unnumbered Regional Memorandum dated January 25, 2016 re: Additional Information on the Grade 5 National Training of Trainers (NTOT).
- 2.) Concerned teachers are advised to bring the materials needed. Details of which are stipulated in the attached documents.
- 3.) For immediate dissemination and compliance.





Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
TANGGAPANG PANREHIYON XI
Lungsod ng Dabaw





Telefax Numbers: (082) 227-1102; 227-9342 (Trunkline) 225-8495
221-9428; 227-8025; 222-2617; 227-0941; 221-1210; 221-8435

Website: <http://www.region11.deped.gov.ph>
SED Email Address: sed.deped11@gmail.com

January 25, 2016

MEMORANDUM

To : **Schools Division Superintendents**
Chief, Curriculum and Learning Management Division
Chief, Human Resource Development Division

From : 
ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director 

Subject : **ADDITIONAL INFORMATION OF THE GRADE 5 NATIONAL TRAINING OF TRAINERS (NTOT)**

1. Enclosed is the Unnumbered DepED Memorandum from the Office of the Undersecretary for Programs and Projects Dina S. Ocampo, regarding additional information of the conduct of the Grade 5 National Training of Trainers (NTOT) for Mindanao Cluster on February 14-20, 2016 at Ecotech Center, Lahug, Cebu City.

2. The following are the additional information :

- a. **Science and EPP Trainers (ICT/Entrepreneur/H.E and Agriculture/Industrial Arts)** are advised to bring the required materials for the training (**refer to paragraphs 4 and 5**).
- b. The following are advised to attend the NTOT on the last day of the training to plan the conduct of the Regional Mass Training of Teachers (RMTOT). They are expected to be at the venue on February 19, 2016 at Ecotech Center, Lahug, Cebu City.

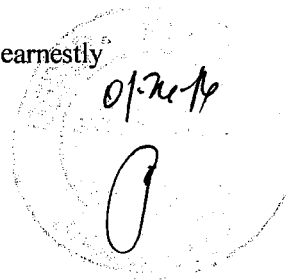
1. Dr. Janette G. Veloso – Chief, CLMD

2. Division K to 12 Coordinator or Chief, School Governance and Operations Division (SGOD) – **1 per Division**

3. All expenses relative to board and lodging of the participants including supplies and materials shall be charged to DepED Central Office HRTD Funds, while the travel expenses of the participants shall be charged against local funds, all subject to the usual accounting and auditing rules and regulations.

4. Prompt and immediate dissemination of this Memorandum to all concerned is earnestly desired.

ROCI/jgv

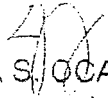




Undersecretary for Programs and Projects

MEMORANDUM
DM-CI-2015-0029

FOR : REGIONAL SECRETARY- ARMM
REGIONAL DIRECTORS

FROM :  DINA S. OCAMPO
Undersecretary for Programs and Projects

SUBJECT : Change of Schedule and Details of the Grade 5 National
Training of Trainers (NTOT)

DATE : December 1, 2015

In connection with DepEd Memorandum No. 133, s. 2015 entitled "Grade 5 National Training of Trainers (NTOT) and Mass Training of Teachers (MTOT) for the K to 12 Basic Education Program," the training for Luzon Cluster is rescheduled from January 3-9, 2016 to **January 10-16, 2016** at Baguio Teachers' Camp (BTC), Baguio City.

To facilitate the smooth flow of the training activities, participants are reminded of the following:

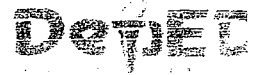
- Check-in and claims for reimbursements
 - Participants are expected to be at the venue on January 10, 2016, however, the first meal to be served will be lunch and check-in time is at 2:00 p.m. on the said date.
 - Complete travel documents (duly accomplished itinerary of travel, travel authority, receipts, etc.) must be submitted to the focal person per learning area for processing.
- Materials/Equipment needed for the NTOT

Science and Edukasyong Pantahanan at Pangkabunayan (EPP) participants are requested to bring the following.



Department of Education

DepEd Division Office - Marikina City, Philippines
 Email: divo.marikina@deped.gov.ph Website: www.deped.gov.ph



Undersecretary for Programs and Projects

Science Materials/Equipment	
small hammer	hacksaw with 32 TPI blade
pliers	screwdrivers (+, -)
scissors	office cutter
ruler	2 empty softdrink cans

EPP – Industrial Arts Materials/Equipment			
Kagamitang Pangkahoy	Kagamitang Pangmetal	Kagamitang Pang- elektrisidad	Kagamitang Panukat at Pansubok
1 martilyo	1 adjustable wrench	1 plais	1 metro
1 cross cut saw	1 hacksaw	1 long nose	1 level bar
1 katam	1 gunting sa yero	2 screw driver	1 tri-square
1 paet	1 ballpeen hammer.	1 side cutter	1 hulog (plumb bob)
1 malyete	1 pangrematse o riveter	1 wire stripper	1 zigzag ruler
5 pcs, 2"x2"x3" finishing nail	bala ng riveter		
1 common nail	1 cold chisel		
1 c-clamp	1 vise grip		

For EPP – ICT, participants are likewise reminded to bring their own laptop and pocket WIFI or WIFI Stick.

The CLMD Chiefs and Division K to 12 Coordinators or School Governance and Operations Division (SGOD) Chiefs are requested to join the NTOT on the last day of the training to plan the conduct of the MTOT. They are expected to be at the venue on the date/s specified below:

Planning for the MTOT with CLMD and SGOD Chiefs		
CLUSTER	VENUE	ARRIVAL DATE
Luzon Cluster	BTC, Baguio City	January 15, 2016
Visayas Cluster	ECOTECH Center,	February 12, 2016
Mindanao Cluster	Lahug, Cebu City	February 19, 2016

For inquiries, all concerned may contact the Bureau of Elementary Education (BEE) at tel. nos. (02)687-2948 or 687-2948 or email address: bee.sdc.2013@gmail.com.

For immediate dissemination and strict compliance.