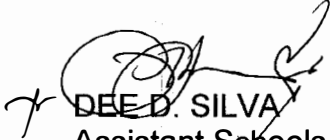




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
Region XI  
City Schools Division of Digos

Division Memorandum No. 113 S. 2016

TO: Public Schools District Supervisors  
Public Elementary School Heads  
Public Secondary School Heads  
School LIS Coordinators

FROM:   
DEE D. SILVA  
Assistant Schools Division Superintendent  
Officer-In-Charge

SUBJECT: **ORIENTATION AND CONFERENCE ON THE LEARNER  
INFORMATION SYSTEM (LIS) EOSY ENROLLMENT**

DATE: **February 29, 2016**

1. Relative to the annual housekeeping activity in the Learner Information System (LIS), the Planning Section will conduct a Half-day Orientation and Conference to all **School LIS Coordinators** at Digos City Division Office Function Hall on the following schedule as follows;

Mt. Apo and Digos Occidental - March 2, 2016 (8:00AM – 12:00PM)

Digos Oriental and Secondary Schools - March 2, 2016 (1:00PM – 5:00PM)

2. Travel, snacks and other incidental expense incurred relative to this activity are chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.
3. For strict compliance.