Division Memorandum
No. 8CO , s. 2016

To: School Principals/Administrators
DepED and Non-DepEd Senior High School Providers

From: DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

Subject: STEPPING UP THE DAILY ENROLMENT OF SENIOR HIGH SCHOOL STUDENTS FOR SCHOOL YEAR 2016-2017

Date: MAY 30, 2016

1. In pursuance to an unnumbered Regional Memorandum entitled, “Stepping up the Daily Enrolment of Senior High School Students for School Year 2016-2017”, this Office enjoins all SHS providers to conduct continuous advocacy regarding the on-going enrollment of SHS and establish modalities and unique strategies to achieve complete coverage of the Grade 10 completers to the Grade 11 classes on June 13, 2016.

2. The following information are necessary to be in schools:
   a. Information Kit on SHS;
   b. Tarpaulins with the information that the enrollment of SHS commences last May 2, 2016 and end up on May 31, 2016 only
   c. List of Schools both public and private that will offer SHS program
   d. Kit regarding the SHS Voucher Program
   e. Other related information pertaining to Oplan Balik Eskwela

3. To determine progress on enrollment, all schools shall furnish daily this office through email at luzmindaj@yahoo.com or through text message to the contact number 09184457331 the updates on enrolment for each track and strand/specialization. The same information shall be consolidated and submitted to the Regional Office.

4. For information, guidance and compliance.
MEMORANDUM

To: Schools Division Superintendents
   Public and Private Senior High School Implementing Schools
   Chiefs, Regional Office Divisions

From: ATTY. ALBERTO F. ESCORARTE, CESO IV
       Regional Director

Subject: STEPPING UP THE DAILY ENROLMENT OF SENIOR HIGH SCHOOL
         STUDENTS FOR SCHOOL YEAR 2016 - 2017

Date: May 25, 2016

1. As mechanism to step up the enrollment of Senior High School (SHS) students for School Year 2016 - 2017 in both public and private schools, this Office enjoins all Schools Division Offices are enjoined to conduct continuous advocacy regarding on-going enrollment of SHS and establish viable modalities and unique strategies to achieve complete coverage of the Grade 10 completors to the Grade 11 classes on June 13, 2016.

2. The following information are necessary to be in the schools:
   a. Information Kit on SHS
   b. Tarpaulin with the information that the enrollment of SHS commences last May 2, 2016 and to end up on May 31, 2016 only.
   c. List of Schools of both public and Private that will offer SHS Program
   d. Kit regarding the SHS Voucher Program
   e. Other related information pertaining to Oplan Balik Eskwela

3. To determine progress on enrollment, all SDOs shall furnish daily this Office through email at the updates on enrollment utilizing the attached template.

4. Immediate dissemination and compliance with this Memorandum is desired.

ROCS/jgv

Enclosure 1
**SENIOR HIGH SCHOOL DAILY ENROLMENT REPORT**

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Submitted by: __________________________

SHS Focal Person

Verified / Noted: ___________________

Planning Officer

Schools Division Superintendent