



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XI
 City Schools Division of Digos
 Digos City



DIVISION MEMORANDUM
 NO. 328, s. 2016

**TO: Public Schools District Supervisors
 Public and Private Elementary and Secondary School Principals
 Guidance Counselors and Advocates**

FROM: DEE D. SILVA, DPA, CESO VI
 Schools Division Superintendent

**SUBJECT: 3-DAY NATIONAL SEMINAR-WORKSHOP ON GUIDANCE AND
 COUNSELLING SKILLS AND TECHNIQUES IN THE SCHOOL
 SETTING**

DATE: June 28, 2016

1. Attached is a copy of an invitation letter from Ma. Finina Vicente, Coordinator of ARCZONE Professional Development, Inc. re: **3-Day National Seminar-Workshop on Guidance and Counseling Skills and Techniques in the School Setting** (as per DepEd Advisory No. 49, s. 2016) which will be conducted on August 12, 13 & 14, 2016 at NEAP, E. Quirino Ave., Davao City.
2. The above-mentioned seminar-workshop for school counselors aims to:
 - a) demonstrate appropriate counseling skills for students on their academic and social-emotional needs;
 - b) conduct career counseling among students in the senior high school; and
 - c) create effective counseling programs that address the needs of students.
3. Participation shall be on **OFFICIAL TIME ONLY**. A registration fee of **Three Thousand Nine Hundred Fifty pesos** (inclusive of snacks, lunches, seminar kit, handouts and certificates) and travelling expenses shall be shouldered by each participant.
4. A "NO DISRUPTION OF CLASSES" policy shall be observed.
5. Immediate dissemination of this Memorandum is desired.

DepEd Schools Division of Digos

RELEASED
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 Date: JUN 29 2016 Time: 5:17 PM
 By:



ARCZONE Professional Development, Inc.

2nd Floor Overland Park Building, Banawe St.,
corner Quezon Ave., Quezon City, Philippines
Tel. Nos.: (02) 414-7589 / 781-6895 / 255-4863 / 414-6737
Mobile Nos.: 0921-5761676 / 0917-8876757
Email: arczone_eduphil@yahoo.com

June 17, 2016

DepEd Schools Division of Digos



Date: JUN 24 2016 Time: 9:09 AM

By: 

Dr. Dee D. Silva
Schools Division Superintendent
DepEd – Division of Digos City
Digos City

Dear Dr. Silva:

Guidance and Counselling programs of educational institutions are vital components of the promotion of students' academic and career potentials and psychological well-being. Recognizing the challenges posed by the K to 12 curriculum to make students realize possible career pathways and to address issues surrounding dropout rate, **ARCZONE Professional Development, Inc.** offers a **3-Day National Seminar-Workshop on Guidance and Counselling Skills and Techniques in the School Setting.** (as per DEpEd Advisory No. 49, s. 2016)

This seminar-workshop for school counsellors aims to:

- 1) demonstrate appropriate counselling skills for students on their academic and social-emotional needs
- 2) conduct career counselling among students in the senior high school
- 3) create effective counselling programs that address the needs of students

We are hoping that you will help us encourage the members of the Guidance Counselling Department of schools under your supervision to join this event and take advantage of the workshop facilitated by experts in the field. Attached are detailed information regarding the seminar-workshop.

If you need further information, do not hesitate to contact us:

Email: arczone_eduphil@yahoo.com

Tel. Nos.: (02) 414-7589 / 414-6737 / 781-6895 / 255-4863

Mobile: 09215761676 / 09178576757

We look forward to having you in this gathering of Guidance Counsellors.
Thank you very much.

Very truly yours,


Ma. Rimina Vicente
Coordinator

**National Seminar – Workshop on
Guidance and Counselling Skills and Techniques in the School Setting
(Live-out seminar)**

Details of Training

Dates: August 12, 13 & 14, 2016

Venue: DepEd NEAP, Elpidio Quirino Ave, Poblacion District, Davao City

Registration fee: Php 3,950 (inclusive of snacks, lunches, seminar kit, handouts and a certificates)

Program of Activities

Day / Time	Sessions
Day 1	
7:00 – 8:00	Registration
8:30 – 9:00	Opening Program Doxology & National Anthem Opening Remarks
9:00 – 10:00	Counselling Skills and Techniques in the School Setting <ul style="list-style-type: none"> • Counselling children with social and emotional problems
Working Break	
10:00 – 12:00	<ul style="list-style-type: none"> • Counselling children with cognitive difficulties
12:00 – 1:00	Health Break
1:00 – 5:00	<ul style="list-style-type: none"> • Counselling the adolescents
Working Break	
Day 2	
8:00 – 9:00	RECAP
Working Break	
9:00 – 12:00	Career Counselling in the Senior High School <ul style="list-style-type: none"> • Assessing students in the right track
12:00 – 1:00	Health Break
1:00 – 3:00	<ul style="list-style-type: none"> • Interpreting results of career and vocational tests
Working Break	
3:00 – 5:00	<ul style="list-style-type: none"> • Techniques in career counselling
Day 3	
8:00 – 9:00	RECAP
9:00 – 10:00	Developing and Managing the Counselling Program <ul style="list-style-type: none"> • Program models
Working Break	
10:00 – 12:00	<ul style="list-style-type: none"> • Program process and needs assessment
12:00 – 1:00	Health Break
1:00 – 4:00	<ul style="list-style-type: none"> • Assessing the effectiveness of the program
4:00 – 5:00	Closing Program Awarding of Certificates

Guest lecturers / facilitators:

- Dr. Hector Perez - Far Eastern University – Manila
- Dr. Carlo Magno - National University
- Prof. Therese Amita R. Dela Cruz - Asian Psychological Services & Assessment Inc.