Division Memorandum
No. 031, s. 2016

To: School Principals/Administrators/Officers-in-Charge
Private and Public Junior and Senior High School Providers

From: DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

Subject: Clarification to the Offering of Senior High School (SHS) Program in the Policy on Modified Work and Study Program
(Formerly Sunday High School Program of DepED Region XI)

Date: June 29, 2016

1. Attached herewith is the Regional Memorandum No. 145, s. 2016, entitled “Clarification to the Offering of Senior High School (SHS) Program in the Policy on Modified Work and Study Program”, which clarifies the provision on the “Charting and Expanding the Modified Work and Study Program (MWSP) in the Senior High School Program” as provided under item “J” on the Policy on Modified Work and Study Program (MWSP), as attached in Regional Memorandum No. 191, s. 2015.

2. For schools implementing the Modified Work and Study Program, attention is directed to Paragraph 4 of the attached memorandum.

3. For information, guidance and compliance
Regional Memorandum

No. 145 s. 2016

Clarification to the Offering of Senior High School (SHS) Program in the Policy on Modified Work and Study Program (Formerly Sunday High School Program of DepEd Region XI)

TO: Schools Division Superintendents
    Heads, Public Secondary Schools
    Heads, Private Secondary Schools

1. This is to clarify the provision on the “Charting and Expanding the Modified Work and Study Program (MWSP) in the Senior High School Program as provided under item “I” on the Policy On Modified Work And Study Program (MWSP), as attached in Regional Memorandum Number 191, s. 2015.

2. This Office reiterates that the DepEd Region XI Modified Work and Study Program (MWSP), is a mode in curriculum delivery under the Alternative Delivery Mode (ADM).

3. Since the DepEd Central Office has not crafted or aligned yet the policy and guidelines with regard to the implementation of Senior High School (SHS) program through the ADM, this Office directs that no public or private implementing school of MWSP be permitted to offer SHS through said modality as MWSP will only be for the Junior High School. All the Grade 10 completers under the MWSP who wish to pursue Grade 11 shall be catered through the regular SHS program.

4. To profile the existing MWSP implementing schools, this Office requires all MWSP implementing schools to submit the following documents to this Office, on or before July 8, 2016, attention: MA. CIELO D. ESTRADA, EPS, MWSP, to wit:
   a. MWSP class program;
   b. Data of MWSP Enrollment;
   c. Names of Junior High School teachers and their teaching loads in the MWSP for school year 2016-2017; and
   d. Name of the School’s MWSP Coordinator

5. Immediate dissemination of this memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director

Ref.: Regional Memorandum Number 191, s. 2015

To be indicated in the Perpetual Index under the following subjects:

ADM/MWSP Program
SHS Program
ROCY/ MCDEstrada
Clarification to SHS Offering in the MWSP
H. Classes of MSWP

All public and private Junior High Schools’ MSWP shall begin its face-to-face engagement with the students not later than any day of the second week of June and week after the semestral break which will be identified in the DepED Calendar of the school year.

I. Semestral Assessment

The two Regional Office Divisions, CLMD and QAD shall conduct semestral assessment to learners enrolled in MSWP to ensure the smooth implementation of the ADM Program and determine if outcomes of the grade level are met and mastered for future policy decisions.

J. Charting and Expanding MSWP in the Senior High School Program

Grade 10 completers under the MWSP are required to take option to attend late afternoon classes which will begin not later than 4:30 in the afternoon and to end before 9:00 in the evening during weekdays from Monday to Friday to meet the mandatory 80 hours per subject of the Senior High School Program. MSWP implementers should ensure that school officials, teachers, parents/guardians and students have a contract in this particular arrangement and ensure safety of the student.

Weekend classes may be allowed to include but are not limited to:
1. Continuation of classes for subjects not offered during the week
2. Makeup classes for unexcused absences occurring during the week
3. Supplemental instruction for students who need additional assistance to meet academic standards or requirements
4. Enrichment classes in core, applied and specialized subjects

K. Monitoring and Evaluation

The two Regional Office Divisions, CLMD and QAD shall conduct monitoring and evaluation to ensure the smooth implementation of the MSWP and gather all critical issues and concerns which are policy determined and for continuous improvement of the MSWP in Region XI.