



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Division of Digos City

DIVISION MEMORANDUM NO. 376 s. 2016

TO : **Public Schools District Supervisors
Concerned Principals**

FROM : *[Signature]*
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT : **Pre-departure and Division Training-Workshop
Planning Conference**

DATE : July 20, 2016

1.) You are hereby advised to send the following teachers for a Pre-departure and Division Training-workshop Planning Conference on July 25, 2016, 3:00 P.M. at the Division Office Conference Room (New Building), to wit:

Senior High School	- Mrs. Gina Nazareno	- Digos City Senior High School
Secondary School	- Mr. Ramon Gravino, Jr.	- Digos City NHS
	- Mrs. Marichu Balagtas	- Digos City NHS
Elementary	- Ms. Hilda Palmero	- Matti ES Mt. Apo District
	= Mrs. Merilyn Galo	= Ramon Magsaysay CES Digos Oriental District
MTB-MLE	- Mrs. Hazel de Leon	- Digos City CES Digos Occidental District
	- Ms. Sheila Marie Yncierto	- Isaac Ablayan ES Digos Oriental District

- 2.) Please ensure that the classes of the teacher-participants are taken care of.
- 3.) Travel and incidental expenses of the participants shall be chargeable against Local Funds subject to the usual accounting and auditing rules and regulations.
- 4.) For immediate dissemination and compliance. DepEd Schools Division of Digo.

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Date: Jul 21 2016 Time: 1:55
By: *[Signature]*