Division Memorandum No 443 s. 2016

To: Public SHS Principals/Administrators
    Public SHS-School LIS Coordinators
    Public SHS-School Coordinators

From: DEE D. SILVA, DPA, CESO VI
      Schools Division Superintendent

Subject: Division Updating and Workshop of Senior High School (SHS) Data

Date: October 27, 2016

1. In pursuance to Unnumbered Regional Memorandum dated October 21, 2016 re: "Regional Updating and Workshop of Senior High School (SHS) Data", the Division Office will conduct a Division Updating and Workshop of Senior High School (SHS) Data on November 2, 2016 at the Division Office Conference Hall at 8:30 am.

2. Participants to this activity are the SHS School Heads/Administrators, SHS-School LIS Coordinators and SHS-School Coordinators. Participants shall bring fully charged laptop for the hands on activity.

3. Lunch and snack shall be provided to the participants, chargeable to PMIS Funds, while travel and other incidental expenses shall be charged to local/school MOOE funds, all subject to the usual accounting and auditing rules and regulations.

4. For information, guidance and compliance.