Division Memorandum No. 670, s. 2016

TO  

a) Division Inspectorate Team for Technology Livelihood Education (TVL) Tools and Equipment
   - LUZMINDA B. JASMIN
   - VICENTE S. LABURADA, JR.
   - MARCELINO E. RANOLLO
   - ENGR. HELEN N. FRANCONAS
   - STEPHEN R. PASCUAL
b) Senior High School Principals/OICs
c) School Level Inspectorate Team

FROM  

DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT  

Reiterating Regional Memorandum No. 306, s. 2016
RE: Ensuring Security and Safety Measures for the Delivered Tools and Equipment to Public Senior High Schools (SHS)

DATE  

November 3, 2016

1. Reiterating the following as contained in Regional Memorandum No. 306, s. 2016, to wit:

a. In pursuance to DepEd Order No. 8, s. 2016 regarding Guidelines for the Procurement of Technical Vocational and Livelihood (TVL) Specialization Tools, Equipment and Materials for the SY 2016-2017, and as a rejoinder of Regional Memorandum No. 179, s. 2016, the Regional office directs all Schools Division Offices to take the lead in ensuring security and safety measures for the delivered TVL tools and equipment to public secondary schools. Correspondingly, all school heads of the recipient schools should coordinate with their Barangay Officials/functionaries and the local stations of the Philippine National Police (PNP) for possible assistance in keeping safe the said TVL tools and equipment.

b. The Regional Office reiterates that the inspectorate team from both the Division and school levels shall check and ensure that the delivered tools and equipment are with manufacturer’s manual (in English medium) and in accordance with the approved specifications.

c. It is also advised by the Region that the end-users/team of inspectorate per school shall require all suppliers to install and conduct orientation/demonstrations on the proper handling and operation of the tools and equipment. All defective tools must be documented, recorded, returned and replaced by the suppliers.

2. For information, guidance and compliance of all concerned.
Regional Memorandum
No. 306-8, 2016

ENSURING SECURITY AND SAFETY MEASURES FOR THE DELIVERED TOOLS AND EQUIPMENT TO PUBLIC SENIOR HIGH SCHOOLS (SHS)

To: Schools Division Superintendents
OIC Assistant Schools Division Superintendents
Public Secondary School Heads

1. In pursuance to the DepED Order No. 8, s. 2016 regarding Guidelines for the Procurement of Technical Vocational; and Livelihood (TVL) Specialization Tools, Equipment and Materials for School Year (SY) 2016-2017 and as a rejoinder of Regional Memorandum No. 179, s. 2016, this Regional Office XI directs all Schools Division Offices (SDOs) to take the lead in ensuring security and safety measures for the delivered TVL tools and equipment to public secondary schools. Correspondingly, all school heads of the recipient schools should coordinate with their respective Barangay Officials/functionaries and the local stations of the Philippine National Police (PNP) for possible assistance in keeping safe the said TVL tools and equipment.

2. This Office reiterates that the inspectorate team from both the Division and school levels shall check and ensure that the delivered tools and equipment are with manufacturer’s manual (in English medium) and in accordance with the approved specifications.

3. It is advised that the end-users / team of inspectorate per school shall require all suppliers to install and conduct orientation/demonstrations on the proper handling and operation of the tools and equipment. All defective tools must be documented, recorded, returned and replaced by the suppliers.

4. Immediate dissemination of and compliance with this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

Incl: As Stated.

Reference: DepED Order No. 8, s. 2016
To be indicated in the perpetual index under the following subjects:

<table>
<thead>
<tr>
<th>FUNDS</th>
<th>OFFICIALS</th>
<th>POLICY</th>
<th>PROCUREMENT</th>
<th>TECHNICAL EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROC1/jgy</td>
<td>Department of Education</td>
<td>Regional Office XI</td>
<td>RECORDS SECTION</td>
<td></td>
</tr>
</tbody>
</table>

October 25, 2016