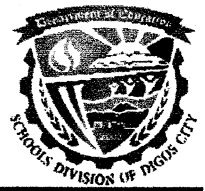




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City




Division Memorandum No. 707, s. 2016

TO: **NORELIZA A. MISAL**  
Accountant III

**NEPTUNE L. TAMBILAWAN**  
Administrative Officer V – Budget

**HELEN T. PAYAPAYA**  
Administrative Assistant I

**ARVIN DIACOSTA**  
Administrative Aide III/Accountant I - Designate

FROM:   
**DEE D. SILVA, DPA, CESO VI**  
Schools Division Superintendent

SUBJECT: Orientation on the DBM – Unified Reporting System

DATE: November 18, 2016

You are hereby directed to attend the Batch 1 Orientation on the DBM – Unified Reporting System for DepED Region XI Finance Staff to be held on November 21, 2016, 8:00 a.m. to 12:00 noon at the Emerald Hall, NEAP Region XI, Quirino Avenue, Davao City.

Registration of participants shall start from 7:30 a.m. to 8:00 a.m. Lunch, snacks in the morning will be served chargeable against Regional Office Funds while traveling expenses of participants are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

DepEd Schools Division Office

**RELEASED**  
10864

Date: NOV 21 2016 Time: 9:40 AM

By: 