DIVISION MEMORANDUM
NO. 720, s. 2016

ORIENTATION OF NEAP FACILITATORS ON THE
IMPLEMENTATION OF SCHOOL HEADS DEVELOPMENT PROGRAM
(SHDP) FOUNDATION COURSE AND WALKTHROUGH ON THE SESSION
GUIDES

To: ANALIZA C. ALMAZAN, EPS
ZENAIDA G. GUYA, PSDS
FERNERA RENIRA T. ALDE, PSDS

1. Attached is a copy of the Regional Memorandum Number 384 series 2016 dated November 22, 2016 signed by Atty. Alberto T. Escobarte, CESO III, Regional Director regarding the orientation of the NEAP facilitators, class mangers and QuAME in-charge and walkthrough on the session guides for Module 2 will be conducted on November 29, 2016 (Tuesday) at the Diamond Hall, RELC-NEAP/LDC XI, E. Quirino Avenue, Davao City.

2. You are hereby directed to attend to the said orientation.

3. Meals and snacks of the participants shall be charged against regional funds while travel expenses and other incidental expenses of the participants are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

4. For information and guidance.

DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

For and in the absence of the SDS:

EMMANUEL P. HUGO
Chief, Education Supervisor
School Governance & Operations Division

Tel. No. (082) 553-8375; 553-8376; 553-8396; 553-9170  Fax No. (082) 553-8376
REGIONAL MEMORANDUM

No. 2016-0004

November 22, 2016

ORIENTATION OF NEAP FACILITATORS ON THE IMPLEMENTATION OF SCHOOL HEADS DEVELOPMENT PROGRAM (SHDP) FOUNDATION COURSE AND WALKTHROUGH ON THE SESSION GUIDES

To: Schools Division Superintendents
(DepED RO XI)

1. Relative to the implementation of School Heads Development Program (SHDP) Foundation Course which will commence on November 23, 2016 (Module 1), an orientation of the NEAP facilitators, class managers and QuAME in-charge and walkthrough on the session guides for Module 2 will be conducted on November 29, 2016 at the Diamond Hall, RELC-NEAP/LDC XI, E. Quirino Ave., Davao City. Attached is the list of concerned persons for your reference and information.

2. Meals and snacks of the participants shall be charged against regional funds while travel expenses and accommodation incurred by the same will be chargeable against local funds subject to usual accounting and auditing rules and regulations.

3. Wide and immediate dissemination of this Memorandum is earnestly enjoined.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

Attachment: List of facilitators, Class Managers and QuAME in-charge

ROHR004093
R: sgmeeting/memo/shdpmod2walkthrough
To be indicated in the perpetual index under the following headings

MEETINGS CONFERENCE
**SCHOOL HEADS DEVELOPMENT PROGRAM: FOUNDATION COURSE**

NEAP Facilitators:
1. Analiza Almazan
2. Arlenor Abelardo
4. Danilo M. Canda
5. Florence G. Victoria

Cluster Facilitators, Class Managers and QAME – Module 2

<table>
<thead>
<tr>
<th>Cluster</th>
<th>Class</th>
<th>Facilitators</th>
<th>Class Manager</th>
<th>QAME</th>
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<td>1 Davao Oriental &amp; Mati City</td>
<td>1</td>
<td>Gina Silvestre, Charlie P. Aspacio, EdD</td>
<td>Virginia Alcantara</td>
<td>Liezl Padua</td>
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<td>Villa Salanio, Maria Concepcion K. Wong</td>
<td>Melvin B. Rodilla</td>
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<td>Dennis Alcano</td>
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<td>Alma I. Tac-on, John O. Galan</td>
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<td>Elyn L. Suprante</td>
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<td>Bernie G. Quilaton</td>
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<td>Ferna Renira Aldie, Jaime Carilom</td>
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<td>Evangeline C. Bongcac</td>
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<td>Allan D. Balasis, Lorna C. Ragos</td>
<td>Zenaide Guya</td>
<td>Fabby Kirstin L. Ibita</td>
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