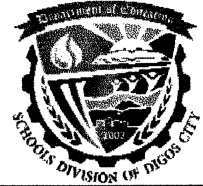




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



Division Memorandum No. 731, s. 2016

TO: ELEMENTARY SCHOOL HEADS  
JUNIOR HIGH SCHOOL HEADS OF ANNEX SCHOOLS  
SENIOR HIGH SCHOOL HEADS

FROM:   
**DEE D. SILVA, DPA, CESO VI**  
Schools Division Superintendent

SUBJECT: Emergency Meeting

DATE: November 28, 2016

There will be an emergency meeting today, November 28, 2016 at 1:00P.M. to be held at the Division Office Conference Room. This meeting is intended to clarify issues and concern relative to downloading of cash advances for MOOE and other funds.

Traveling expenses incurred relative to this undertaking are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

Please ensure that classes of Teachers-In-Charge shall be taken care of.

For information, guidance and compliance.

DepEd Schools Division Office - Digos

**RELEASED** 11214

NOV 28 2016 TIME: 11:04 AM

By: 