DIVISION MEMORANDUM
No. 736 s. 2016

TO : Public Schools District Supervisors
     School Head Concerns

FROM : DEE D. SILVA, DPA, CESO VI
       Schools Division Superintendent

SUBJECT : Tech4Ed Orientation for School Heads

DATE : November 28, 2016

1. The Department of Information and Communication Technology will conduct an orientation meeting on their Tech4Ed Program on December 1, 2016, 9:00 AM at the Division Office Conference Room.

2. Public Schools District Supervisors and School Heads of the following recipient schools/learning centers are requested to attend:
   - ALS Digos City Learning Center
   - Digos City National High School
   - DiCNHS- Balabag Annex
   - Matti National HS
   - Ruparan National HS
   - Kapatagan National High School
   - Rizal Central Elementary School
   - Marawer Elementary School
   - Ramon Magsaysay Central Elementary School
   - Digos City Central Elementary School
   - Don Mariano Marcos Elementary School
   - Digos City Senior High School

3. Travelling and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

4. For clarifications or inquiries, you may contact the IT Officer, Mr. Stephen R. Pascual, through Telephone No. (082) 553-8375 or stephen.pascual@deped.gov.ph.