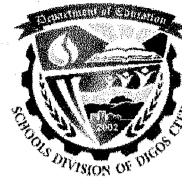




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region XI  
SCHOOLS DIVISION OF DIGOS CITY  
City of Digos



Office of the City Schools  
Division Superintendent

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DIVISION MEMORANDUM

No. 752 Series of 2016

TO : Emmanuel P. Hugo - Chief, SGOD  
Evangeline A. Hernan - EPS, Div. SBM Coordinator  
Anamerthyl Regala - SEPS, SocMob  
Edberto Real - Principal of the Leader School, Ruparan NHS  
Datu Roger Manapol – Principal, DiCNHS  
Alan Tizon – OIC of the Partner School, DiCNHS Soong HS Annex  
Joven Gultiano, Roy Dela Cruz – SSP Team Members, Ruparan NHS  
Julie Anne Posadas – PDO I  
Jose Israel Maravilles – PDO I  
Liberty Sosas, Rofelia De Mesa – Division Guidance Coordinators

FROM : *see*  
DEE D. SILVA, DPA, CESO VI  
Schools Division Superintendent

SUBJECT : **Student Development Session  
(School-To-School Partnership Program)**

DATE : December 6, 2016

1. This pertains to DepEd Order No. 44 s. 2016 entitled Guidelines on School-To-School Partnerships for Fiscal Year 2016 identifying Ruparan National High School as the Leader School for Digos City Division, you are hereby directed to carry out the activities and tasks as stipulated on the Work and Financial Plan of which the next activity is the Student Development Session.
2. You are also mandated to facilitate the Student Development Session which shall be conducted to all the students of the partner school, Digos City National High School – Soong HS Annex, on Friday, December 9, 2016 from 8:00 AM to 5:00 PM at DiCNHS - Soong HS Annex.
3. It is expected that the School Head of the herein Partner School shall make in advance necessary arrangements/schemes to ensure that the venue and the participants are well prepared.
4. The School-To-School Partnership Team of the Leader School, Ruparan NHS, shall establish constant communication with the partner school and shall be the incharge of the following:
  - a. Program / Matrix of the Activity, Supplies and Materials;
  - b. Attendance Sheet and Certificates (Appearance and Participation); and
  - c. Advance arrangement with the Resource Speaker/s and Catering Service Provider.
5. Travel expenses of the School-To-School Partnership Program Teams shall be chargeable against local funds while the meals/snacks shall be chargeable against the Partnership Funds – Program Support Funds (PSF).
6. For guidance and compliance.

RELEASED  
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DEC 06 2016  
2:09 PM

By: *RTP*