Division Memorandum No. 751s. 2016

To: Public Schools District Supervisors  
Public Elementary and Secondary School Principals/Administrators  
School Physical Facilities Coordinators/School Property Custodians

From: DEE D. SILVA, DPA, CESO VI  
Schools Division Superintendent

Subject: Re-orientation on the National School Building Inventory (NSBI) for SY 2016 - 2017

Date: December 6, 2016

1. In line with the conduct of the National School Building Inventory (NSBI) held at Cagayan de Oro City last December 1-2, 2016, the Division Planning Officer and Division Engineer will conduct a whole-day orientation on December 12, 2016 (venue to be identified).

2. Participants to this activity are the public elementary and secondary school heads/administrators and the school physical facilities coordinators or school property custodians.

3. Lunch and snack shall be provided to the participants, chargeable to PMIS Funds, while travel and other incidental expenses shall be charged to local/school MOOE funds, all subject to the usual accounting and auditing rules and regulations.

4. For information, guidance and compliance.