DIVISION MEMORANDUM
No. 012 , s. 2016

TO: Chief Education Supervisors, SGOD and CID
    Education Program Supervisors
    Public Schools District Supervisors
    Elementary School Heads

FROM: DEE D. SILVA, DPA, CESO VI
      Schools Division Superintendent

SUBJECT: LAUNCHING AND ORIENTATION OF SCHOOL HEADS,
         TEACHERS, AND SUPERVISORS ON THE UTILIZATION OF
         MINIMA AS LEARNING RESOURCES FOR IPEd PROGRAM
         IMPLEMENTATION

DATE: December 28, 2016

1. This refers to the conduct of the Launching and Orientation of School Heads, Teachers,
   and Supervisors on the Utilization of Minima as Learning Resources on Indigenous
   Peoples Education (IPEd) Program Implementation in the thirty-six (36) elementary
   schools in the Division of Digos City, which will be held on January 26, 2017, Thursday,
   at Nakayama Function Center, Mabini-Batang Streets, Digos City.

2. With due observance and compliance with the Free, Prior, and Informed Consent
   (FPIC) under IPRA (RA 8371) the activity is a real time and a good venue to:

   a. introduce, present and walk-through with the school heads, teachers, and supervisors
      on how to utilize the minima: Orthography, Primer, Monograph, Big Books, and IPEd
      Program Framework as learning resources for a contextualized learning instruction;

   b. provide ideas to school heads, teachers, and supervisors on the adoption of basic
      appropriate education pedagogy, content, assessment through the integration of
      Indigenous Knowledge Systems and Practices in all learning areas and processes with
      the use of the minima; and
c. appreciate the culture of the existing and dominant IPs/ICCs and the indigenization within their context.

3. The participants are the trained school heads and teachers in any of the series of IPEd Program trainings, seminars, and workshops in 2015 and 2016. The same are required to observe DO 9, s.2005, “Instituting Measures to Increase Time-On-Task and Ensuring Compliance Therewith” while they are out for the activity:

a. 36 elementary school heads
b. 36 teachers
c. 6 PPSD (3 focal supervisors, 3 PPSD: 1 per District, Total:6)
d. 5 EPS – (Kinder, Araling Panlipunan, Values, Mathematics, Science)
e. 1 SDS
f. 1 Chief ES-CID
g. 1 Chief ES-SGOD
h. 1 Provincial Tribal Chieftain (IPMR)
i. 1 Barangay Tribal Chieftain (Binaton)
j. 1 City Tribal Chieftain (Digos City IPMR)
k. 1 IPEd Division Focal Person
l. 1 IPEd Division Alternate Focal Person
m. 5 IPEd Support Staff
   o Ailyn Joy Almacin – Bagumbuhay ES
   o Joy-Jean Mabandos – Binaton ES
   o Geoffrey S. Andrada- Ruparan ES
   o Lorelai Oding - DMMES
   o Jave Endar – DiCNHS (Main Campus)

4. Travel, meal, snacks and other expenses relative to the activities are chargeable to/reimbursable from the IPEd-Program Support Fund 2016 (Division-downloaded), subject to the usual auditing and accounting rules and regulations.

5. For information, dissemination, and compliance.