



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XI
CITY SCHOOLS DIVISION OF DIGOS CITY
 Digos City



**Office of the City Schools Division
 Superintendent**

Tel. No. (082) 553-8375; 553-8376; 553-8396

Division Memorandum No. 036, s. 2017

TO : BEVERLY S. DAUGDAUG, ED.D
 Chief, Curriculum Implementation Division


LUZMINDA B. JASMIN
 Focal Person for Senior High School Program

VICENTE C. LABURADA, JR.
 TVL/TLE Supervisor

JOAN M. NIONES, ED.D
 Focal Person – K to 12 Basic Education Program

ALBERT S. ESPINO
 Private Schools Coordinator

MARIA C. JADLOC
 Education Program Specialist II

FROM : 
 DEE D. SILVA, DPA, CESO VI
 Schools Division Superintendent

SUBJECT : Creation of Division Task Force (DFT)
 RE: Evaluation of Permit Applications for Senior High School

DATE : January 18, 2017

- In pursuance to Regional Memorandum No. 011, s. 2017 entitled “Guidelines for the Submission of Documentary Requirements of Private Educational Institutions Applying for Government Authority to Operate Senior School Program”, this Office directs you to compose the Division Task Force (DFT) to evaluate all applications for the renewal of provisional permit for Grade 11 and new grade level for Grade 12, with corresponding functions as follows:

Function	Name
Team Leader	BEVERLY S. DAUGDAUG, ED.D
Members	LUZMINDA B. JASMIN
	VICENTE C. LABURADA, JR.
	JOAN M. NIONES, ED.D
	ALBERT S. ESPINO
Member/Secretariat	MARIA C. JADLOC

- Regional Memorandum No. 011, s. 2017, together with the different QAD Forms for SH Permit Application, is hereto attached for the reference of every member of the DFT.
- A meeting among members of the DFT shall be conducted on Monday, January 23, 2017 at 9:00 A.M., to set/clarify directions as to evaluation of SH Permit Application.
- For information, guidance and compliance of all concerned.

DepEd Schools Division of Digos

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 Date: JAN 18 2017 Time: 2:55
 By: 