Division Memorandum No. 036, s. 2017

TO : BEVERLY S. DAUGDAUG, ED.D
    Chief, Curriculum Implementation Division
    LUZMINDA B. JASMIN
    Focal Person for Senior High School Program
    VICENTE C. LABURADA, JR.
    TVL/TLE Supervisor
    JOAN M. NIONES, ED.D
    Focal Person – K to 12 Basic Education Program
    ALBERT S. ESPINO
    Private Schools Coordinator
    MARIA C. JADLOC
    Education Program Specialist II

FROM : DEE D. SILVA, DPA, CESO VI
       Schools Division Superintendent

SUBJECT : Creation of Division Task Force (DFT)
          RE: Evaluation of Permit Applications for Senior High School

DATE : January 18, 2017

1. In pursuance to Regional Memorandum No. 011, s. 2017 entitled “Guidelines for the Submission of Documentary Requirements of Private Educational Institutions Applying for Government Authority to Operate Senior School Program”, this Office directs you to compose the Division Task Force (DFT) to evaluate all applications for the renewal of provisional permit for Grade 11 and new grade level for Grade 12, with corresponding functions as follows:

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<thead>
<tr>
<th>Function</th>
<th>Name</th>
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<tr>
<td>Team Leader</td>
<td>BEVERLY S. DAUGDAUG, ED.D</td>
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<td>Members</td>
<td>LUZMINDA B. JASMIN</td>
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<td>VICENTE C. LABURADA, JR.</td>
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<td>ALBERT S. ESPINO</td>
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<td>Member/Secretariat</td>
<td>MARIA C. JADLOC</td>
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2. Regional Memorandum No. 011, s. 2017, together with the different QAD Forms for SH Permit Application, is hereto attached for the reference of every member of the DFT.

3. A meeting among members of the DFT shall be conducted on Monday, January 23, 2017 at 9:00 A.M., to set/clarify directions as to evaluation of SH Permit Application.

4. For information, guidance and compliance of all concerned.