



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM

No. 078, s.2017

TO : ELY G. CATALUNA
Public Schools District Supervisor

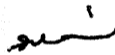

EDSEL NACUA
Principal 1

RENATO D. CALIPAYAN
Head Teacher III

MERILYN T. SALBORO
Principal 1

ROBERTO JALALON
Principal 1

ELECEL B. ADAM
Head Teacher III

FROM :  **DEE D. SILVA, DPA, CESO VI**
Schools Division Superintendent 

SUBJECT : SIP, AIP, APP and PPMP Completion

DATE : February 2, 2017

1. Relative to your imminent transfer of assignment to another school, you are hereby directed to accomplish the School Improvement Plan (SIP) for SY 2016-2019, Annual Implementation Plan (AIP) for SY 2017-2018, Annual Procurement Plan (APP) for CY 2017, and Project Procurement Management Plan (PPMP) for CY 2017 of the school you are assigned prior to the effectivity of your transfer. Such documents are expected to have been submitted to your respective checker for review beginning December 2016 since the deadline for submission of AIP, APP and PPMP as stipulated in Division Memorandum No.719 s. 2016 is December 20, 2016.
2. Further, you are reminded that the aforementioned approved documents are part of your portfolio which you will turn over to the incoming school head.
3. For information, guidance and compliance.

DepEd Schools Division Office
RECEIVED
1222
Date: FEB 02 2017 Time: 4:12
By: 