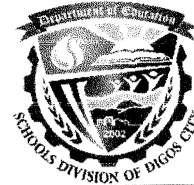





Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



Division Memorandum No. 100 s. 2017

To: **Public Schools District Supervisors  
Public Elementary and Secondary School Principals/Administrators  
School Physical Facilities Coordinators/School Property Custodians**

From:   
**DEE D. SILVA, DPA, CESO VI**  
Schools Division Superintendent

Subject: **Re-orientation on the National School Building Inventory (NSBI) for  
SY 2016 – 2017 Website Encoding**

Date: February 13, 2017

1. Relative to the Regional Orientation on National School Building Inventory System (NSBI) held at DepEd NEAP XI, Davao City, the Planning Section and the Division Engineer will conduct a half-day orientation on the website encoding on February 17, 2017 to all Public Elementary and Secondary Schools at Ramon Magsaysay CES, Computer Laboratory on the following schedules.

Mt. Apo and Digos Occidental District - (8:00AM – 12:00PM)  
Digos Oriental and Secondary Schools - (1:00PM – 5:00PM)

2. Participants to this activity are the public elementary and secondary school EBEIS Coordinators and School Physical Facilities Coordinators or School Property Custodians (2 pax per school). Further, Ranao ES, Goma NHS, Dawis NHS, Aplaya HS Extension shall send only 1 participant.
3. Please bring your NSBI hard copy, one (1) laptop per school, extension cord and internet broadband.
4. Travel and other incidental expenses shall be charged to local/school MOOE funds, all subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

DepEd Schools Division Office, Digos City

**RELEASED**  
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FEB 14 2017 Time: 8:53 AM

DYS. 