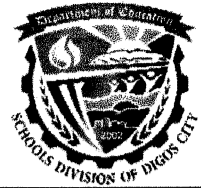




Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



DIVISION MEMORANDUM
 No. 1074, s. 2017

December 19, 2017

eHRIS Implementation Review and Evaluation

To: Public Schools District Supervisors
 School Heads
 School ICT Coordinators
 HRMO Personnel
 IT Officer

- In connection to Regional Memorandum dated April 10, 2017, re: eHRIS Training of Trainers and Regional Memorandum No. 2017 s. 2017 re: Security of eHRIS and Timeline of Personal Data Sheet Completion, the Division of Digos City is going to conduct eHRIS Review and Evaluation on December 27-29, 2017.
- Participants for the said activity are the following:

Date	Participants	Total of Pax
December 27, 2017 <i>MANCOM</i>	School Heads & School ICT Coordinators (for DiCNHS additional of 4 participants, could be Admin aids and Teachers) IT Officer, PSDS Focal, HRMO Admin Officer, HRMO Staff, ADAS- KNHS, MNHS, RNHS & DCSHS	114
December 28, 2017	School Heads & School ICT Coordinators (for DiCNHS additional of 4 participants, could be HR Admin aids and Teachers) IT Officer, PSDS Focal, HRMO Admin Officer, HRMO Staff, ADAS- KNHS, MNHS, RNHS & DCSHS	114
December 29, 2017	School ICT Coordinators (for DiCNHS additional HR Admin aids or Teachers) IT Officer, PSDS Focal, HRMO Admin Officer, HRMO Staff, ADAS- KNHS, MNHS, RNHS & DCSHS	70

- Participants are requested to bring laptops, extension cords and pocket WiFi.
- Meals during the training will be charged against the Downloaded eHRIS Support funds, while individual transportation and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
- For information and immediate dissemination to all concerned personnel.

Schools Division of Digos

RELEASED
 13619
 Date: DEC 21 2017 Time: 11:00 AM
 av: *[Signature]*

[Signature]
WINNIE E. BATOON, EdD
 Officer in Charge
 Office of the Schools Division Superintendent