DIVISION MEMORANDUM
No. \textunderscore 1148, s.2017

ONE-DAY CONFERENCE ON YEAR-END ASSESSMENT OF QAME (TEMPLATES A-E) IMPLEMENTATION

To: Ronald B. Dededace
SEPS-HRD

1. Attached is a copy of Regional Memorandum Number 399 series 2017 dated December 22, 2017 signed by Atty. Alberto T. Escobarte, CESO IV, Regional Director, re: One-Day Conference on Year-End Assessment of QAME (Templates A-E) Implementation on December 29, 2017 at the Pearl Room of RELC-NEAP XI.

2. You are hereby directed to attend to the said conference.

3. Meal and snacks will be charged to HRTD Funds while travel and incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.

4. Wide and immediate dissemination of this Memorandum is earnestly desired.

\[\text{Signature}\]

Winnie E. Batoon, EdD
Officer in Charge
Office of the Schools Division Superintendent

\[\text{Released}\]

Ronald Dededace: December 28, 2017
Regional Memorandum
No. 394 s. 2017

One-Day Conference on Year End Assessment of QAME (Templates A-E) Implementation

To: Schools Division Superintendents Region XI

1. The Human Resource Development Division (HRDD) Region XI sees the need to quality assure all HR related PAPs of the SDOs and Regional Office Proper to ensure data and evidence-based interventions with the male and female HR personnel spearheading the consolidation for analysis, findings and recommendations for continuous improvement to achieve the goals of the Regional office effectively and efficiently.

2. Thus, discussion, agreement and improvement of QAME implementation with the HR personnel of the 11 divisions of Region XI is imperative as regards to the analysis and findings of the templates A-E that will serve as basis for intervention to continually improve deliverables to the male and female end-users.

3. Venue will be at the Pearl Room of RELC-NEAP XI, 8:00 in the morning on December 29, 2017.

4. Two snacks and one lunch will be charged to HRTD downloaded funds for the said activity while travel expenses will be charged to local funds of your divisions in accordance with the accounting and auditing rules and regulations.

5. Widest dissemination of this Memorandum is earnestly enjoined.

ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director

[Signature]

[Date and Time of Release]

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