Office of the City Schools Division Superintendent Tel. No. (082)553-8375:553-8376

Fax No. (082)553-8396

MEMORANDUM No. 1505, 2016

TO : 
HAZEL MARIE L. ESCABILLAS, R.N.
Nurse- In-Charge

DAISSY JANE P. SANOV, R.N.
Nurse 11

YSRAEL L. MIRO, R.N.
Nurse 11

ELIZABETH R. BUERON
School Principal / Kapatagan National High School

CHONA A. LASIB
Guidance Counselor/Digos City National High School

FROM : 
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT : Orientation-Training on the Drug testing Program

DATE : March 03, 2017

1. You are hereby directed to attend the three days Orientation-training on the Drug testing program at the Davao City (Specific venue to be announced later) on March 27-30, 2017.

2. The check-in time of the participants will be at 1:00 pm onwards of March 27, 2017, while check-out will be at 12:00 noon of March 30, 2017. Dinner will be served in Day 0 and the last meal to be served shall be p.m. snack of Day 3.

3. Travel expenses incidental to the attendance shall be chargeable to local/MOOE funds subject to the usual accounting and auditing rules and regulations.

4. For information and compliance.

For and in the absence of the SDS

ROMELYN P. NIEVES
Education Program Supervisor
Office- In-Charge

[Signature]

[Stamp]