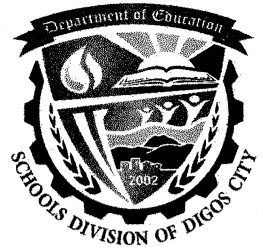




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI

Schools Division of Digos City
Digos City



DIVISION MEMORANDUM No.: 163 s. 2017

TO : **EMMANUEL P. HUGO**
Chief, Education Program Supervisor
Schools Governance and Operations Division

FROM : **DEE D. SILVA, DPA, CESO VI**
Schools Division Superintendent

SUBJECT : Designation as Alternate Special Disbursing Officer of Ruparan National High School

DATE : March 3, 2017

In view of the leave of absence of Mr. Edberto Real, School Principal II, Ruparan National High School, and to facilitate the prompt utilization of MOOE allocation and other funds of the school, you are hereby designated as Alternate Special Disbursing Officer for all funds to be downloaded to the school until Mr. Real will reinstate from his leave.

Please coordinate with the current Officer-in-Charge for the needed documents to be submitted to the Accounting Section for the release of the said funds.

For your information and compliance.

SepEd Schools Division of Digo.

RELEASED

MAR 07 2017 TIME 10:00 AM

By: *[Signature]*