




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 250, s. 2017

TO : SGOD Chief
Education Program Supervisors assigned as SIP, AIP, APP and PPMP Checkers
Public Schools District Supervisors assigned as SIP, AIP, APP and PPMP Checkers
PSDS-Focal Persons
Public Secondary School Principals
SICs/OIC of DiCNHS Annexes and Extension High Schools
Principals/HTs/SICs of Public Elementary Schools

FROM : 
DEE D. SILVA, DPA, CESO VLGW
Schools Division Superintendent

SUBJECT : Deadline for Submission of Annual Implementation Plan (AIP) for SY 2017-2018,
Annual Procurement Plan (APP) for CY 2017, Project Procurement Management
Plan (PPMP) for CY 2017 and Enhanced School Improvement Plan (SIP) for SY
2016-2019

DATE : ~~April~~ **April 10, 2017**

1. This ~~is to reiterate~~ the submission dates of the above mentioned documents per agreement during the ~~Regular~~ Conference of District SBM Coordinators and Cluster SBM Focal Persons with the Division SBM Task Force held last April 4, 2017 at the Division Conference Room.
2. Schools which have not submitted their Annual Implementation Plan (AIP) for SY 2017-2018, Annual Procurement Plan (APP) for CY 2017, Project Procurement Management Plan (PPMP) for CY 2017 are hereby directed to submit these documents on or before **April 12, 2017**. Per records, the following schools have not furnished the Division SBM Coordinator approved copies of the said documents as Division file, to wit: Dawis ES, Igpit High School Annex, Aplaya Extension High School, Balabag ES, Colorado ES, Dulangan ES, Federico Alferez ES, Jolencio Alberca ES, Mahayahay ES, Ruparan ES, Goma National High School, G. Reusora ES, and Soong ES.
3. The deadline for submission of the Enhanced School Improvement Plan (SIP) for SY 2016-2019 is May 15, 2017. Please refer to DepEd Order No. 44, s. 2015 entitled *Guidelines on the Enhanced School Improvement Planning (SIP) Process and the School Report Card (SRC)* and copy of the School Heads Development Program (SHDP) modules for the parts of the Enhanced School Improvement Plan. For the signatories, Bulleted Item No. 4 of Division Memorandum No. No. 719 s. 2016 dated November 23, 2016 entitled *Agreements Made during the SIP Review-Workshop and APP/PPMP Orientation* states that Signatories in the AIP and SIP are as follows:
 - Prepared by all members of the School Planning Team including the School Head as the Team Leader
 - Reviewed by the checker
 - Approved by the Schools Division Superintendent
4. For guidance and compliance.

DepEd Schools Division Office

RELEASED
3911
Date: **APR 11 2017**
BY: 