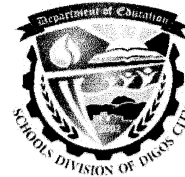




Republic of the Philippines
DEPARTMENT of EDUCATION
REGION XI
Schools Division of Digos City
City of Digos



April 12, 2017


DIVISION MEMORANDUM

NO. 255, s.2017

MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Division Chiefs
Public Schools District Supervisors
Education Program Supervisors
Elementary & Secondary/SHS School Heads including the SICs/OICs of
Extension Classes and Annexes
DiCNHS Department Heads
All Other SDO Personnel

1. To address the different concerns and issues of this division, this office will conduct a Management Committee (MANCOM) Meeting on May 2, 2017 (Tuesday).
2. The registration fee and the venue shall be announced in subsequent memorandum.
3. The participants of this meeting are: Division Chiefs, Public Schools District Supervisors, Education Program Supervisors, Senior Education Program Specialists, Division Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, Supply Officer and Records Officer), Planning Officer, PDO-DRRM, Division Engineer, Health & Nutrition-Head, Elementary & Secondary/SHS School Heads including the SICs/OICs of Extension Classes and DiCNHS Department Heads. In addition, all other SDO Personnel are expected to join in the afternoon's activity.
4. The conference proper will start at 8:00 AM. Moreover, the participants are encouraged to wear Sunday's Best/ Casual Attire.
5. The registration fee per participant and the travel expenses shall be chargeable against School MOOE/local funds subject to the usual accounting and auditing rules and regulations.
6. The following shall present a 3-5-minute production number:
 - a. Mt. Apo District School Heads and PSDSs
 - b. Occidental District School Heads and PSDSs
 - c. Oriental District School Heads and PSDSs
 - d. Secondary School Heads
 - e. Selected SDO Personnel
7. For information, guidance and immediate dissemination.


DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

RBD-HRD

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