Division Memorandum

No. 277, s. 2017

To: SGOD and CID Chiefs, Education Program Supervisors, Schools District Supervisors, Public Elementary and Secondary School Heads

From: DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

Subject: Conference for the 2017 National Search for Sustainable and Eco-Friendly Schools

Date: April 20, 2017

1. In connection with the 2017 National Search for Sustainable and Eco-Friendly Schools, a conference will be conducted on Monday, April 24, 2017 at 8:30 A.M. Venue will be at the Division Office Conference Hall.

2. This conference aims at discussing matters related to the above-mentioned activity particularly on needs and one's support to our entry schools, both Elementary and Secondary levels.

3. Your attendance to this conference is highly expected.

4. Travel expense incurred by the school heads is chargeable against school local funds subject to the usual accounting and auditing rules and regulations.

5. Prompt and immediate dissemination of this Memorandum is desired.