DIVISION MEMORANDUM
No. 286, Series of 2017

TO : STEPHEN R. PASCUAL
     GUY R. MARA-ASIN
     BERNADETH PAGAYON (day 2)
     HARRY OBENZA (day 2)
     MARY ANN I. DEVAI GUE (day 2)
     JANICE C. BARITUA (day 2)
     MANNE JAMES R. OTIZ (day 2)
     HELEN T. PAYAPAYA (day 2)

FROM : FOR AND IN THE ABSENCE OF:

       DEE D. SILVA, DPA
       Schools Division Superintendent

       [Signature]
       EMANUEL P. HUGO
       Chief – SGOD

SUBJECT : ENTERPRISE HUMAN RESOURCE INFORMATION SYSTEM (EHRIS) TRAINING OF TRAINERS (REGION XI CLUSTER)

DATE : APRIL 24, 2017

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Pursuant to the Memorandum dated April 10, 2017 of Atty. Alberto T. Escobarte, CESO III, Regional Director, Department of Education Region XI Office, Davao City, the personnel abovementioned of this Schools Division Office are enjoined ENTERPRISE HUMAN RESOURCE INFORMATION SYSTEM (EHRIS) TRAINING OF TRAINERS (REGION XI CLUSTER) on April 25 to 26, 2017 at DepEd-NEAP XI, Quirino Avenue, Davao City. However, school-based personnel are expected to attend the said training on day 2: April 26, 2017.

Expenses incurred during the said training shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For compliance.