Division Memorandum No. 304, s. 2017

TO: CID Chief
Education Program Supervisors
Public Schools District Supervisors
LRMD Personnel
ALS – Education Program Specialists

FROM: DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT: CONDUCT OF ONE-DAY WORKSHOP-CONFERENCE OF CID PERSONNEL ON PLANS, IPCR AND MONITORING TOOLS FOR SY 2017-2018

DATE: May 5, 2017

1. You are all directed to attend the One-Day Workshop-Conference of CID Personnel on Plans, IPCR and Monitoring Tools for SY 2017-2018 on dates specified below at Arnaldo’s Hotel and Restaurant.

   a) May 9, 2017 (Tuesday) - Public Schools District Supervisors only
   b) May 10, 2017 (Wednesday) - EPS, LRMD Personnel and ALS Education Program Specialists

2. Each is required to bring the following:

   a) Laptop
   b) Draft of Action Plan for the following:

      b.1) IPED, Sports, Gulayan sa Paaralan, Yes-O, Journalism, ADM, Madrasah, Reading Program, LRMD, ALS, SPED, Multi-Grade, MTB-MLE

      b.2) Different Subject Areas

      b.3) District Plan

   c) Proposed Monitoring Tool (if there’s any)
   d) IPCR Targets

3) Travel and meal expenses shall be charged against Division Funds subject to the usual accounting and auditing rules and regulations.

3) For your guidance and compliance.