DIVISION MEMORANDUM
No. 317 Series of 2017

TO: Chiefs, CID and SGOD
    Education Program Supervisors
    Public Schools District Supervisors
    Division Office Personnel
    Public Elementary and Secondary School Heads
    School Adopt-A-School/Brigada Eskwela Coordinators
    All Others Concerned

FROM: FELICIANO A. TAMONDONG, JR., EdD, CESO VI
    Assistant Schools Division Superintendent
    Officer-In-Charge

SUBJECT: Division Personnel Volunteer Services and Assignments
         for the 2017 BRIGADA ESKWELA

DATE: May 16, 2017

1. Pursuant to DepEd Memo 43, 2017 entitled Brigada Eskwela 2017
   Implementing Guidelines, the Division Office Personnel shall have their
   Brigada volunteer work on May 17, 2017. Assembly time is at 8:00 AM at the
   Division Office.

2. As our support to the National Search for Sustainable and Eco-Friendly Schools,
   which is relative to DepEd Advisory DA 195, s. 2016, the division office personnel
   shall render volunteer services to the two (2) entry schools of this division, and
   thus, shall be divided into three (3) groups. Please refer to the following
   updates/assignments:
   • Curriculum Implementation Division (CID) – Igpit Elementary School;
   • Schools Governance and Operations Division – Kapatagan NHS;
   • Office of the SDS, Administration, Alternative Learning System, Budget and
     Finance, and all other sections/units – Jolencio R. Alberca
     Elementary School.

3. A skeletal force shall be designated by the Administrative Officer V to carry on
   office services for the day. Division Office personnel may render 2 days of
   additional volunteer work during the Brigada on Official Time, subject to the
   approval of their office heads.

4. For your information and guidance.

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