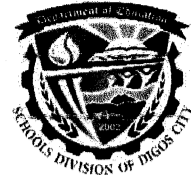




Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Tel. (082) 553-8375 |
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DIVISION MEMORANDUM

No. 324, series of 2017

TO: FRANCES MILLICENT R. DURANO, RN
Nurse II

FROM: FELICIANO A. TAMONDONG, JR., Ed.D., CESO VI
Assistant Schools Division Superintendent
OIC- Office of the SDS

SUBJECT: DESIGNATION ORDER
DIVISION DISASTER RISK REDUCTION AND MANAGEMENT
ALTERNATE FOCAL PERSON

DATE: May 15, 2017

In the exigency of the service, you are hereby designated as the Division Disaster Risk Reduction and Management Alternate Focal Person. With this, you shall have the following duties and responsibilities:

1. Assist and coordinate with the Division Disaster Risk Reduction and Management Focal Person;
2. Handle DRRM activities in the absence of the DRRM Focal Person; and
3. Provide technical assistance to School Disaster Risk Reduction and Management Coordinators.

This assignment/designation is in addition to your regular functions as Nurse II, with the attributes inherent and related thereto. This assignment/designation takes effect on May 15, 2017.

Please be guided accordingly.

JepEd Schools Division of Digo.

RELEASED
4885
Date: 18 MAY 2017 Time: 12:52
By: