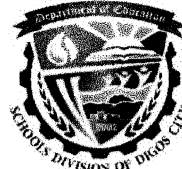




Republic of the Philippines
DEPARTMENT of EDUCATION
REGION XI
Schools Division of Digos City
City of Digos



June 20, 2017

DIVISION MEMORANDUM
NO. 401, s.2017

**ATTENDANCE TO THE THREE- DAY PRE-RETIREMENT
COUNSELING SEMINAR (PRCS)**


To:

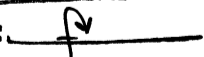
Mr. Francis Jude D. Alcomendras
Administrative Officer-V

1. You are hereby directed to attend the **Three-Day Pre-Retirement Counseling Seminar (PRCS) on July 4-6, 2017 at Davao City** (specific venue to be announced later).
2. This three-day training is a non-residential with a training fee of **Three Thousand Six Hundred Pesos (P3,600.00)** which shall be collected from each participant to defray necessary training expenses chargeable against local funds subject to the usual accounting and auditing rules and regulations.
3. For compliance and information.

FELICIANO A. TAMONDONG, Jr., Ed.D., CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge, Office of the Schools Division Superintendent

For and in the absence of the ASDS/OIC-SDS:


BEVERLY S. DAUGDAUG, EdD
Chief Education Supervisor
Curriculum and Implementation Division
Officer-In-Charge

JepEd Schools Division Office
RELEASED
5895
Date: 23 JUN 2017 Time: 3:14
sv. 

RBD:HRD

Tel. No. (082) 553-8375; 553-8376; 553-8396; 553-9170 Fax No. (082) 553-8376



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
Rehiyon XI
Lungsod ng Davao
Tanggapang Panrehiyon



Address: F. Torres Street, Davao City (8000)
Telefax Nos.(082) 225-0816

June 9, 2017


MEMORANDUM


TO : Schools Division Superintendents/ OIC
Assistant Schools Division Superintendents/ OIC

SUBJECT : Pre-Retirement Counseling Seminar (PRCS)

Please be informed that the Civil Service Commission ROXI will conduct a **Pre-Retirement Counseling Seminar (PRCS)** on **July 4-6, 2017** at Davao City (venue to be announced later). Interested would-be-retirees (employees who will be retiring within 5 years) and personnel who would render assistance to would-be-retirees in the preparation of the required documents are invited to attend the said seminar on official business chargeable against local funds.

For immediate dissemination.


ATTY. ALBERTO T. ESCOBARTE, CESO III
Director IV

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RELEASED
By: 
Date: 6-13-17 Time: 1:46

Incl: CSC RXI Invitation Letter – Pre-Retirement Counseling Seminar (PRCS)

ROAS



Republic of the Philippines
CIVIL SERVICE COMMISSION

Regional Office No. XI

Ecoland Drive cor. Beechnut St., Ecoland Subd., Mafina, Davao City, 8000

:(082) 2991724/25/27, : (082) 2993118, :cscro11@yahoo.com

May 24, 2017

Director Alberto T. Escobarte
Regional Director
Department of Education
Region 11, F. Torres St.
8000 Davao City

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION

RECEIVED

Date: 06/07/17 Time: 12:00 pm

Dear Director Escobarte:

"Retirement is a social transition therefore a properly planned retirement is the beginning of a new lengthy, important stage of life, rich with promises and surprises".

The Civil Service Commission in its task to assist government personnel cope effectively with retirement, will conduct the **Pre-Retirement Counseling Seminar (PRCS)** on **July 4-6, 2017** at a venue to be announced later.

The program touches on the changes to be expected by retiring employees when they leave the world of full time work and aims to provide information on the benefits they will enjoy as members of the GSIS, SSS, PHIC and PAG-IBIG upon their retirement from the government service.

Approaches to positive mental attitude, opportunities for investment or recreation and other topics relevant to retirement are also included in this course for them to enjoy a truly satisfying and rewarding retirement.

Qualified participants to this training are the following:

1. Would-be-retirees (employees who will be retiring within 5 years) regardless of position, level and employment status;
2. Administrative Officers/HRMO's/designates who would render assistance to would-be retirees in the preparation of the required documents; and
3. Interested employees who are 50 years old and above.

This three-day training is non-residential and a training fee of **Three Thousand Six Hundred Pesos (P 3,600.00)** shall be collected from each participant to defray necessary training expenses.

Kindly send the names of your nominees on or before **June 18, 2017** for reservation. However, we reserve our right to deny acceptance of participants once the quota has already been met before the deadline.

Agencies with confirmed nominees who fail to attend the seminar without prior notice will be billed for the catering expenses for the first day inasmuch as reservations for food of said participant is already made in advance.

You may call the Human Resource Division for further details at Tel. Nos. 299-1727.

Very truly yours,

Annabelle S. Rosell
ANNABELLE S. ROSELL
Director IV

NOMINATION SLIP

AGENCY: _____ Contact No. _____

Title of Training: **Pre-Retirement Counseling Seminar - July 4-6, 2017**

() We will send the following participant/s, namely:

	Last Name, First Name, M.I.	Position	Nickname
1.	_____	_____	_____
2.	_____	_____	_____