DIVISION MEMORANDUM

No. 409 s. 2017

TO: Public Schools District Supervisors
Elementary/Secondary School Principals/ Head Teachers/ SIC
Elementary Schools Guidance Teachers
Junior and Senior High Schools Guidance Teachers/Guidance Counselors

FROM: FELICIANO A. TAMONDONG, JR., Ed D, CESO VI
Assistant Schools Division Superintendent
OIC-Schools Division Superintendent

For and in the absence of the Schools Division Superintendent:

BEVERLY DAUGDAUG, EDD
Chief-Curriculum Implementation Division
Office-In-Charge

SUBJECT: GUIDANCE TEACHERS MEETING

DATE: June 22, 2017

1. In support to the different DepEd Digos City Division Programs, Projects and Activities, there will be a meeting to be conducted on the specified schedules with its indicated participants below.

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Participants</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 3, 2017; 2:00 p.m.</td>
<td>Elementary Guidance Teachers of Occidental District</td>
<td>Occidental District Office</td>
</tr>
<tr>
<td>July 4, 2017; 2:00 p.m.</td>
<td>Elementary Guidance Teachers of Oriental District</td>
<td>Oriental District Office</td>
</tr>
<tr>
<td>July 5, 2017; 8:30 a.m.</td>
<td>Elementary Guidance Teachers of Mt. Apo District</td>
<td>Mt. Apo District Office</td>
</tr>
<tr>
<td>July 6, 2017; 8:30 a.m.</td>
<td>Junior and Senior High School of all District</td>
<td>Digos City National High School Guidance Office</td>
</tr>
</tbody>
</table>

2. The agenda of the said meeting are as follows:

   a. Guidance Services in support to the implementation of some DepEd Programs/Projects/Activities
   b. Effective Parenting Seminar
   c. Election of Guidance Coordinators per District
   d. School to School Counseling Activity
   e. Other concerns

3. Travel expenses incurred during the meeting are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

4. For immediate dissemination of the memorandum is desired.