DIVISION MEMORANDUM
No. 412, s. 2017

TO : Chief – Curriculum Implementation
     Public Schools District Supervisors
     Elementary & Secondary School Principals/School Heads
     Elementary & Secondary School Reading Coordinators

FROM : FELICIANO A. TAMONDONG, JR., Ed.D., CESO VI
       Assistant Schools Division Superintendent
       OIC-SDS

       For and in the absence of the OIC-SDS:

       BEVERLY S. DAUGDAUG
       Chief, Curriculum Implementation Division
       Office-In-Charge

SUBJECT : School Reading Coordinators’ Consultative
          and Planning Conference

DATE : June 29, 2017

1. There will be a Consultative and Planning Conference for School Reading
   Coordinators both in Elementary and Secondary on July 4, 2017 at two o’clock
   (2:00 pm) in the afternoon at Ramon Magsaysay Central Elementary School.

2. All Reading Coordinators are required to bring their School Reading Program Action
   Plan and copy of the School Reading Implementation Matrix.

3. Travel expenses for this activity shall be charged against local funds subject to the
   usual accounting and auditing rules and regulations.

4. Immediate dissemination to all concerned is desired.

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
553-8396/553-8376/553-9170/553-8375
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