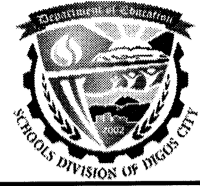




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 430, s. 2017

July 6, 2017

Selection of School/Department Research Focal Person

To: Public Schools District Supervisors
Education Program Supervisors
School Heads of the Elementary and Secondary Schools
Xavier S. Fuentes – SEPS for Planning & Research
Ronald B. Dedace – SEPS for Human Resource Development
All Others Concerned

1. In line with DepEd's continuing initiatives towards strengthening research-based policy development and decision-making process, this Office, through the Planning & Research and Human Resource Development units, shall conduct school visits to all public elementary and secondary schools in the Division to identify research focal person per school or department.
2. The identified research focal persons shall be trained to:
 - a) conduct classroom or school level action research;
 - b) evaluate and package research proposal for Basic Education Research Fund (BERF) application;
 - c) assist other school personnel in conducting action research;
 - d) assist the Division in promoting a culture of research.
3. Prior to the school visit, elementary level school heads are requested to identify at most five (5) school personnel while secondary school heads shall identify at most five (5) school personnel per department/learning area. Identified school personnel shall be willing to be trained and committed to the completion of research work.
4. The Schools Division Office, through the Planning & Research and Human Resource Development units, shall select from the identified school personnel the school's or department's research focal person.
5. For more information, all concerned may contact the following:

Planning & Research Unit:	Mobile No: 0917-934-0194 Email: xavier.fuentes@deped.gov.ph
Human Resource Development Unit:	Mobile No. 0918-962-4948 Email: ronald.dedace@deped.gov.ph
6. For immediate dissemination.


BEVERLY S. DAUGDAUG, EdD
Chief Education Program Supervisor – CID
Office-in-Charge

Encls:

References: DO No. 16, s. 2017; DO No. 28, s. 2017

To be indicated in the Perpetual Index under the following subjects:

RESEARCH FOCAL PERSON

RESEARCH TRAINING

xsf: selection of school/department research focal person
5 July 2017

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 ☎ 553-8396/553-8376/553-9170/553-8375
📠 553-8396/553-8376 🌐 www.depeddigoscity.org ✉ digos.city@deped.gov.ph

DepEd Schools Division of Digos

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