DIVISION MEMORANDUM
No. 485, s. 2017

TO: Marvin Padillo
    DICNHS-Soong HS Annex
Letchell A. Fedrequilan
    DICNHS-Igpit HS Annex
Maria Carmela Gillado
    DICNHS
Danny H. Cadungog
    DICNHS

Archevil W. Lerin
    Dawis NHS
Lalaine D. Mortalla
    DICNHS
Idzel Marie Ferrer
    DICNHS
Maribel Solis
    DICNHS
Edemilda Coronado
    DICNHS
Angelyn P. Gutiano
    DICNHS
Donna S. Nerona
    DICNHS
Evelyn Flores
    DICNHS

THROUGH: Datu Roger A. Manapol
    Principal IV- DICNHS

Eugene C. Sayson
    School In-Charge-DICNHS/Igpit HS Annex

Alan B. Tizon
    School In-Charge/DICNHS-Soong HS Annex

Date: July 31, 2017

Relative to the conduct of the Test of English Proficiency for Teachers and Process Skills Test (TEPT-PST) for all permanent Grade 7 and 8 public school teachers handling Science and Mathematics conducted last July 30, 2017 at Digos City National High School, this office found out that you were not around during the conduct of the test.

With this, you are hereby directed to explain in writing and submit the same within 72 hours from receipt hereof. Failure to do so means you waived your right to air your side on this matter.

For immediate and strict compliance.

WINNIE E. BATOON, Ed.D.
    Officer-in-Charge
    Office of the Schools Division Superintendent