




Division Memorandum

No. 519, s. 2017

To : Education Program Supervisor in Mathematics
Public Schools District Supervisors
Secondary and Elementary Public School Heads
Teachers-Participants
Resource Speakers

From : 
WINNIE E. BATOON, Ed.D.
Officer-In-Charge
Office of the Schools Division Superintendent

Subject : Three-Day Elementary and Secondary Mathematics
Seminar-Workshop on Constructing Table of Specifications, Constructing
Higher Order Thinking Skills (HOTS) Questions and Test Item Analysis.

Date : August 11, 2017

1. To raise high level of teaching performance of teachers and to reach high learning outcome of our students in the Elementary and Secondary Schools, the Schools Division of Digos City will conduct a Three-day Elementary and Secondary Mathematics Seminar-Workshop on **Constructing Table of Specifications, Constructing Higher Order Thinking Skills (HOTS) Questions and Test Item Analysis** on August 16-18, 2017. The venue will be at NAKAYAMA Function Hall.
2. Participants of this seminar-workshop are selected teachers teaching mathematics in the Elementary and Secondary Schools chosen by their respective School Heads/Department Heads.
3. The expected number of participants per school is stipulated below:

Name of School / School Category	No. of Participants
Small Schools	1 Math Teacher per School
Big Elementary Schools	
1. Ramon Magsaysay Central ES	3 Math Teachers
2. Digos City Central ES	2 Math Teachers
3. Don Mariano Marcos ES	2 Math Teachers
Big Secondary Schools	
1. Digos City National High School	1 Grade-7 Math Teacher
	1 Grade-8 Math Teacher
	1 Grade-9 Math Teacher
	1 Grade-10 Math Teacher
2. Kapatagan National High School	1 Grade-7 Math Teacher
	1 Grade – 10 Math Teacher

4. The Resource Speakers for the said training are the following:
 1. **Rizza L. Villaluna, Ed.D.**
Master Teacher-I – Digos City National High School
 2. **Marie Jean M. Baylon, Ed.D.**
Master Teacher-I – Digos City National High School
 3. **Jouy Hope A. Silabay, MaEd.**
Master Teacher-I – Digos City National High School
 4. **Eduardo P. Paller, Jr., MaEd.**
Master Teacher-I – Aplaya Elementary School
 5. **Nesylda D. Alpacion, MaEd.**
Master Teacher-II – Digos Central Elementary School
 6. **Grace D. Alvarado, MaEd.**
Teacher-III – Isaac Abalayan Elementary School
5. Meals and snacks shall be charged against Human Resource Training Development (HRTD) funds while travel expenses of participants are chargeable against Local Funds, all subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is highly expected.

DepEd Schools Division of Digos
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