DIVISION MEMORANDUM NO. 540 S. 2017

TO: POLYTECHNIC COLLEGE OF DAVAO DEL SUR
Mc Arthur Highway, Digos City

FROM: WINNIE L. BATOON, E.D.D.,
Office-In-Charge
Office of the Schools Division Superintendent

SUBJECT: CONDUCT OF ONE-DAY ORIENTATION MODIFIED WORK AND STUDY PROGRAM (MWSP) PUBLIC AND PRIVATE SCHOOL IMPLEMENTERS

DATE: August 18, 2017

1. As per Regional Memorandum dated August 14, 2017, a One-Day Orientation of Modified Work and Study Program (MWSP) Public and Private Schools Implementers will be conducted on August 28, 2017 at RELC-NEAP, Quirino Avenue, Davao City.

2. The aims of this orientation are as follows:
   a. Discuss updates on the implementation of the MWSP;
   b. Orient school heads/MWSP Coordinators with the guidelines and policies that govern the MWSP implementation;
   c. Enable the participants to render an Accomplishment Report on their school’s MWSP implementation;
   d. Present problems encountered in the implementation of MWSP;
   e. Present the Instructional Supervisory Plan of the implementing schools of MWSP;
   f. Present the MWSP monitoring and evaluation tool; and
   g. Plan the other activities that would improve the quality of MWSP implementation.

3. Participants to the said activity are School Administrator/MWSP Focal (Public and Private Schools), Division MWSP Foci; QAD Personnel, and Management staff.

4. Traveling expenses of all the public school participants shall be charged against their local funds, while meals and snacks shall be charged against the regional funds, subject to the usual accounting and auditing rules and regulations.

5. For more details, see the attached Regional Memorandum.

6. For immediate dissemination.
MEMORANDUM

TO : Schools Division Superintendents
     School Administrators – MWSP Implementers

FROM : ATTY. ALBERTO T. ESCOBARTE, CESO III
       Regional Director

SUBJECT : CONDUCT OF ONE-DAY ORIENTATION MODIFIED WORK AND
          STUDY PROGRAM (MWSP) PUBLIC AND PRIVATE SCHOOL
          IMPLEMENTERS

DATE : August 14, 2017

1. The Department of Education Regional Office XI through the Curriculum and Learning
   Management Division (CLMD) will be conducting a One-Day Orientation of Modified Work
   and Study Program (MWSP) Public and Private School Implementers on August 28, 2017
   at RELC-NEAP, Quirino Avenue, Davao City.

2. The orientation aims to:
   a. discuss updates on the implementation of the MWSP;
   b. orient school heads/MWSP coordinators with the guidelines and policies that govern
      the implementation of MWSP;
   c. enable the participants to render an Accomplishment Report of their school’s MWSP
      implementation;
   d. present problems encountered in the implementation of MWSP;
   e. present the Instructional Supervisory Plan of the implementing schools on MWSP;
   f. present the MWSP monitoring and evaluation tool; and
   g. plan for other activities that would improve the quality of MWSP implementation.

3. The participants to this orientation are the following:

<table>
<thead>
<tr>
<th>Participants</th>
<th>Pax</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Administrator/School MWSP Focal</td>
<td>34</td>
</tr>
<tr>
<td>Private School</td>
<td></td>
</tr>
<tr>
<td>Public School</td>
<td>4</td>
</tr>
<tr>
<td>Division MWSP Focal</td>
<td>11</td>
</tr>
<tr>
<td>QAD Personnel</td>
<td>5</td>
</tr>
<tr>
<td>Management Staff</td>
<td>16</td>
</tr>
<tr>
<td>Total</td>
<td>70</td>
</tr>
</tbody>
</table>

4. Relative to the above activity, this Office advises the Division MWSP Coordinator to bring
   copies of their MWSP initiatives and plans including baseline data and relevant information
   for their division MWSP accomplishment Report.
5. Traveling expenses of all the public school participants shall be charged against their local funds, while meals and snacks shall be charged against the regional funds, subject to the usual accounting and auditing rules and regulations.

6. Teacher-participants and non-teaching personnel are entitled to service credits and compensatory time-off (CTO), respectively, for services rendered during holidays, Saturdays and Sundays. Said privileges are in accordance with DepEd Order No. 53, s. 2003 on Updated Guidelines on Grant of Vacation Service Credits to Teachers and Civil Service Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

7. Immediate dissemination of this Memorandum is desired.