DIVISION MEMORANDUM

No. 559, series of 2017

TO: REYZEN O. MONSERATE, RN, MAN
Project Development Officer II
Division DRRM Coordinator

FROM: WINNIE E. BATOON, Ed.D.
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT: ATTENDANCE TO THE FRONTLINE RESPONDERS TRAINING (FLRT) CUM EDUCATION IN EMERGENCIES WORKSHOP

DATE: August 24, 2017

1. You are hereby directed to attend the Frontline Responders Training (FLRT) Cum Education in Emergencies Workshop on September 4-8, 2017 at Davao City.


4. Accommodation which includes board and lodging will be charged against Save the Children Funds while transportation and other allowable expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations.

5. For your information, guidance and compliance.
MEMORANDUM

TO : All Schools Division Superintendents

ATTENTION: Division DRRM Coordinator

SUBJECT : Frontline Responders Training (FLRT) cum Education in Emergencies Workshop

DATE : August 22, 2017

1. Herewith is the basic communication dated August 14, 2017 from Ronaldo D. Cabalquinto, Program Manager, Save the Children, Eastern Mindanao Program Office, requesting the participation of this Office in the “Frontline Responders Training (FLRT) cum Education in Emergencies Workshop” on September 4-8, 2017 at Davao City.

2. Against this, the Region and Division DRRM Coordinators are requested to attend the said training.

3. Accommodation of participants which includes board and lodging will be charged against Save the Children funds. Transportation and other allowable expenses will be charged to local funds subject to the existing accounting and auditing rules and regulations.

4. Please be guided accordingly.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director