DIVISION MEMORANDUM
No. 574, series of 2017

TO : Chiefs, CID and SGOD
     Public Schools District Supervisors
     Public Elementary and Secondary School Heads
     Members of Selection/Evaluation Committee:
        Mrs. Solie Oliver, Mr. Peter-Jason Senarillos, Mrs. Fema Alde
        Mrs. Evangelina Herman, Mr. Reyzen Monserate
        Mrs. Cherry Rossette Oliva, Mrs. Maria Jadloc
        Mrs. Ida Juezan, Mr. Xavier Fuentes, Mrs. Anamerthyl Regala

FROM : WINNIE E. BATOON, EdD
       Officer-In-Charge
       Office of the Schools Division Superintendent

SUBJECT : 2017 BRIGADA ESKWELA
          REGIONAL SEARCH FOR BEST IMPLEMENTING SCHOOLS
          ON-SITE EVALUATION

DATE : August 24, 2017

1. This pertains to DepEd Region XI Unnumbered Memorandum dated August 2, 2017 entitled
   "On-Site Evaluation for the Regional Search for the 2017 Brigada Eswela Best
   Implementing Schools." The said evaluation will be conducted by two (2) teams of
   evaluators, that is, Team A for the elementary schools and Team B for the secondary
   schools.

2. For Digos City Division Official Entries, please see the schedule of on-site evaluation below:

<table>
<thead>
<tr>
<th>Secondary Level</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mega Large</td>
<td>September 6, 2017 9:00AM – 12:00NN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>School Head</td>
<td>Digos City National High School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BE Focal Person</td>
<td>Datu Roger Manapol</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rafael III Medidia</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Large</td>
<td>September 6, 2017 1:00PM – 4:00PM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>School Head</td>
<td>Kapatagan National High School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BE Focal Person</td>
<td>Elizabeth Bueron</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Joan Emasula</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Elementary Level | September 12, 2017 9:00AM – 12:00NN |
| School Head      | Ramon Magsaysay Central Elementary School |
| BE Focal Person  | Neil Bongcayao                       |
|                | Michelle Gumanan                     |
3. In view of this, the School Heads and BE Coordinators are advised to be present during the scheduled evaluation. It is also requested that ceremonial activities/speeches should be minimized in order to focus on the actual evaluation.

4. Entry-Schools are advised to prepare the following:
   a. Brigada Eskwela Portfolio
   b. Gallery/Exhibit of Brigada Eskwela 2017 (optional)
   c. Audio-Visual Presentation (AVP) ready for presentation
   d. Opening Ceremony/Program (maximum of 10 minutes)

5. All members of the Division Evaluation Committee are hereby directed to visit and to provide technical assistance to the abovementioned entry schools prior to the regional evaluation schedule.

6. Travel expenses shall be chargeable to local funds subject to usual accounting and auditing rules and regulations.

7. The softcopy of this memorandum can be accessed online at www.depeddigoscity.org/memo. For any query, you may drop a call/message to Mr. Peter-Jason Senarillos at 0998 569 1866 or Anamerthyl I. Regala at 0912 5000 936 or email at anamerthyl.regala@deped.gov.ph.

8. For wide dissemination and compliance.
MEMORANDUM

TO: SCHOOLS DIVISION SUPERINTENDENTS

Attention: Division Brigada Eskwela Coordinator

SUBJECT: On-Site Evaluation for the "Regional Search for the 2017 Brigada Eskwela Best Implementing Schools"

DATE: August 2, 2017

1. This Office would like to inform you that the "Regional Search for the 2016 Brigada Eskwela Best Implementing Schools" will start on August 14, 2017 to September 20, 2017.

2. The said Search is being conducted every school year by the Department of Education (DepEd) to give recognition to public elementary and secondary schools with exemplary accomplishments arising from their participation in the weeklong Brigada Eskwela activity.

3. To expedite the process, two (2) Teams of Evaluators will be dispatched for this purpose. Team A will evaluate 41 elementary school entries, while Team B will evaluate 36 secondary school entries, from all Division Offices in Region XI.

4. Attached are the different schedules of both Teams, and a copy of Enclosure No. 2 of DepEd Memorandum No. 3, s. 2017 (Criteria of Selection) for your reference and guidance.

5. In view of this, you are hereby advised to inform the Principals and School Brigada Eskwela Coordinators of all concerned schools to be present during the scheduled evaluation. It is also requested that ceremonial activities/speeches during the evaluation should be minimized, in order to maximize the allotted time for the actual evaluation and travel time from one school to another, considering the number of schools to be evaluated.

6. To facilitate the smooth flow of the evaluation and the transfer/travel of the team/s from one school to another, the assistance of the Division Brigada Eskwela Coordinator is also required, including the provision of a vehicle, in case the Regional Office can no longer provide one.

7. Further, you are hereby advised to submit the prepared folder/portfolio of your entries on or before August 8, 2017, c/o ESSD, Regional Office XI.

8. For more details, you may contact Engr. Alim J. Maguindanao, Project Development Officer IV, ESSD, via email at alim.maguindanao@deped.gov.ph, or 09216994421.

9. Please be guided accordingly.

By the Authority of the Regional Director:

TERESITA G. TAMBAGAN, CESE
OIC-Asst. Regional Director

Incl.: as stated
**Best Brigada Eskwela Implementing Schools Category**

To give due recognition to schools whose efforts in the implementation of the Brigada Eskwela Program are exemplary, the Department of Education shall be awarding the Brigada Eskwela Best Implementing Schools in the following categories:

### Elementary Level

<table>
<thead>
<tr>
<th>Category</th>
<th>Number of Teachers (National)</th>
<th>Number of Teachers (BCR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small School</td>
<td>9 and below</td>
<td>40 and below</td>
</tr>
<tr>
<td>Medium School</td>
<td>10 – 29</td>
<td>41 – 80</td>
</tr>
<tr>
<td>Large School</td>
<td>30 – 50</td>
<td>81 – 120</td>
</tr>
<tr>
<td>Mega School</td>
<td>51 and above</td>
<td>121 and above</td>
</tr>
</tbody>
</table>

### Secondary Level

<table>
<thead>
<tr>
<th>Category</th>
<th>Number of Teachers (National)</th>
<th>Number of Teachers (BCR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small School</td>
<td>9 and below</td>
<td>40 and below</td>
</tr>
<tr>
<td>Medium School</td>
<td>10 – 25</td>
<td>41 – 80</td>
</tr>
<tr>
<td>Large School</td>
<td>26 – 100</td>
<td>81 – 120</td>
</tr>
<tr>
<td>Mega School</td>
<td>101 and above</td>
<td>121 and above</td>
</tr>
</tbody>
</table>

*Note: Integrated School (Kinder to Grade 12) may choose which category level they intend to participate in the selection.*

**Hall of Fame Awards** shall be given to schools which were awarded as best implementing schools for three consecutive years.

The selection of the *Brigada Eskwela* Best Implementing Schools shall be evaluated in accordance to the following criteria:

**Criteria of Selection**

1. **Scope of Work – 35%**

Scope of work is based on the school BE plan and physical facilities repair and maintenance needs assessment such as Repair Works, Maintenance Works, New Improvements and Beautification/Landscaping/Learners Kiosk/Installation. The computation is based on the percentage of work completed multiplied by 35%.

2. **Diverse Volunteer Participation – 25%**

The diversity of participation shall consider the group affiliation of volunteers with the following percentage assignment:

a. **Parent volunteers – 15%**

The computation is based on the number of parent volunteer turn-out over the targeted number of volunteer multiplied by 15%.