DIVISION MEMORANDUM
No. G05, series 2017

TO: Public Schools District Supervisors
    All School Heads
    School ICT Coordinators

FROM: WINNIE E. BATOON Ed.D
       Officer-in-Charge
       Office of the Schools Division Superintendent

SUBJECT: School ICT Coordinators Meeting

DATE: September 5, 2017

1. There will be a meeting for all Elementary, Junior High School and Senior High School ICT Coordinators on September 12, 2017.

2. The following are the schedules of the meeting, to wit:

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Participants</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 12, 2017 8:00AM -12:00PM</td>
<td>Mt. Apo and Digos Occidental Districts School ICT Coordinators</td>
<td>Ramon Magsaysay Central Elementary School Computer Laboratory</td>
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<tr>
<td>September 12, 2017 1:00PM -5:00PM</td>
<td>Junior and Senior HS and Digos Oriental District School ICT Coordinators</td>
<td>Ramon Magsaysay Central Elementary School Computer Laboratory</td>
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</tbody>
</table>

3. Important matters will be discussed about the ICT Summit, future trainings and other updates on DepEd Computerization Program. Thus, attendance is a must.

4. Transportation and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

5. For your information and compliance.