DIVISION MEMORANDUM
No. 621, s. 2017

To : Ronilyn P. Nieves
    Education Program Supervisor

From : WINNIE E. BATOON, Ed.D.
       Officer-in-Charge
       Office of the Schools Division Superintendent

For and in the absence of the OIC-SDS:

FRANCIS JUDE D. ALCOMENDRAS
Administrative Officer V
Officer-in-Charge

Subject: Workshop on the Planning, Formulation and Finalization of the Values Education Program Roadmap and the Policy Guidelines on the Filipino Values Month

Date : September 7, 2017

1. Pursuant to the Unnumbered Regional Memorandum dated August 8, 2017, regarding the Workshop on the Planning, Formulation and Finalization of the Values Education Program Roadmap and the Policy Guidelines on the Filipino Values Month at NEAP-NCR, Cepeda St., Marikina City.

2. In view of this, you are hereby directed to attend the Workshop on the Finalization of the Values Education Program Roadmap and the Policy Guidelines on the Celebration of the Filipino Values Month on September 11-15, 2017.

3. Details of the activities are contained in the enclosures.

4. Travelling expenses, board and lodging and other relative expenses of the participant shall be charged against BLD-TLD funds through the LDDAP-ADA, all subject to the usual government accounting and auditing rules and regulations.

5. For information, guidance and compliance.