DIVISION MEMORANDUM
No. 635 s. 2017

TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS
PUBLIC AND PRIVATE ELEMENTARY/SCHOOL PRINCIPALS/
HEAD TEACHERS/ SCHOOL IN-CHARGE
PUBLIC AND PRIVATE SECONDARY SCHOOL PRINCIPALS/
HEAD TEACHERS/ SCHOOL IN-CHARGE

FROM: WINNIE E. BATOON, Ed. D.
Officer In-charge
Office of the Schools Division Superintendent

SUBJECT: SUBMISSION OF CHILD PROTECTION REPORTS PURSUANT
TO DEPED ORDER NOs. 40, S. 2012; 55, S. 2013; and 18, S. 2015

DATE: September 11, 2017

1. Attached is a copy of Regional Memorandum dated September 5, 2017 from Atty. Alberto T. Escoarte, CESO III in connection with the Memorandum dated August 22, 2017 from Atty. Alberto T. Muyot, Undersecretary for Legal Affairs, Department of Education, directing to submit the following reports to the Office of the Undersecretary for the Legal affairs:

a. Accomplished Regional Consolidated Reports on Incidents of Bullying;
b. Accomplished Regional Consolidated Report on Incidents of Child Abuse;
c. Accomplished Regional Consolidated Report on Cases Involving Children-at-Risk (CAR) and Children in Conflict with the Law (CICL) in Schools;
d. Accomplished Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
e. Regional Consolidated Report on Schools with Established Child Protection Committee.

2. In this regard all School Principals, School Heads and School In-charge are hereby directed to submit the said data to this Division Office on or before September 12, 2017, following the attached templates.

3. Immediate compliance with this Memorandum is desired.
REGIONAL MEMORANDUM
No. 254, s. 2017

SUBMISSION OF CHILD PROTECTION REPORTS PURSUANT TO DEPED ORDER NO. 40, S. 2012; 55, S. 2013; AND 18, S. 2015

To: Schools Division Superintendents

1. Attached is a copy of the Memorandum dated 22 August 2017 from Atty. Alberto T. Muyot, Undersecretary for Legal Affairs, Department of Education, directing all Regional Directors to submit the following reports to the Office of the Undersecretary for Legal Affairs:
   a. Accomplished Regional Consolidated Report on Incidents of Bullying;
   b. Accomplished Regional Consolidated Report on Incidents of Child Abuse;
   c. Accomplished Regional Consolidated Report on Cases Involving Children-at-Risk (CAR) and Children in Conflict with the Law (CICL) in Schools;
   d. Accomplished Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
   e. Regional Consolidated Report on Schools with Established Child Protection Committee.

2. In this regard, all Schools Division Superintendents are hereby directed to submit the said data to this Regional Office on or before September 13, 2017, following the attached templates.

3. Immediate compliance with this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Director IV

Encl.: As stated
Reference: Memorandum dated 22 August 2017 from Atty. Alberto T. Muyot

To be indicated in the Perpetual Index under the following subjects:

REPORTS SUBJECT ON CHILD PROTECTION

ORD/254/17
MEMORANDUM

TO: ATTY. ALBERTO T. ESCOBARTE
Regional Director, Region XI

FROM: ATTY. ALBERTO T. MUYOT
Undersecretary for Legal Affairs

SUBJECT: Submission of Child Protection Reports Pursuant to DepEd Orders No. 40, s. 2012, 55, s. 2013, and 18, s. 2015

DATE: 22 August 2017

Pursuant to DepEd Memorandum (DM) No. 114, s. 2017 or “Reiteration of the Reportorial Obligation of Schools, Schools Division Offices (SDOs), and Regional Offices (ROs) Pursuant to DepEd Order (DO) No. 20, s. 2012, 55, s. 2013, and 18, s. 2015,” ROs are required to submit the following reports to the Office of the Undersecretary for Legal Affairs:

i. Accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure 3A of DM 59, s. 2015);
ii. Accomplished Regional Consolidated Report on Incidents of Child Abuse (Enclosure 3B of DM 59, s. 2015);
iii. Accomplished Regional Consolidated Report on Cases Involving CAR and CICL in Schools (Appendices D and F of DO 18, s. 2015)
iv. Accomplished Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy; and
v. Regional Consolidated Report on Schools with Established Child Protection Committee.

In view thereof, your region shall submit the aforementioned reports on or before September 15, 2017.

For your appropriate action.
<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>Private Schools</th>
<th>Public Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elementary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nature of Bullying</td>
<td>Physical</td>
<td>Social</td>
</tr>
<tr>
<td>Total No. of Students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total No. ofMale</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total No. ofFemale</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secondary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nature of Bullying</td>
<td>Physical</td>
<td>Social</td>
</tr>
<tr>
<td>Total No. of Victims</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total No. ofMale</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total No. ofFemale</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:
- Physical - unwarranted physical contact (pushing, shoving, punching, kicking, etc.)
- Social - refers to any deliberate, repetitive, and aggressive social isolation and/or hostility through the use of technology or any electronic means (teasing, emailing, etc.)
- Cyber Bullying - refers to any bullying done through the use of technology or any electronic means (teasing, emailing, etc.)

Prepared by:

Date

Name and Designation

Date

Name and Designation

Date

Name and Designation

Date

Name and Designation

Division Consolidated Report on Incidents of Bullying

(To be submitted to the School Division of Davao City on _____)

Enforcement No. 23

Memorandum No. 20-1, 2013

(To be submitted to the School Division of Davao City on ____)
<table>
<thead>
<tr>
<th>Name and Description</th>
<th></th>
</tr>
</thead>
</table>

**Precaution:**

- No immediate action is required for this case.  
- Follow-up to be provided in the next meeting (case not) or school personnel (teachers and non-teacher staff).
- Referral to local or regional resource center (case not) or school personnel (teachers and non-teacher staff).
- Report of potential abuse to police or child welfare agency (case not) or school personnel (teachers and non-teacher staff).
- Follow-up to be provided in the next meeting (case not) or school personnel (teachers and non-teacher staff).

**Note:**

- Child welfare refers to the implementation of a child welfare program in schools, including the prevention and response to child abuse.

**Total:**

<table>
<thead>
<tr>
<th>Year</th>
<th>Total No. of Incidents of Child Abuse</th>
<th>Total No. of Male</th>
<th>Total No. of Female</th>
<th>Total No. of Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Division:**

Consolidated Report on Incidents of Child Abuse
CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School/Division/Region: 

Period Covered: 

I. CHILDREN-AT-RISK (CAR)

<table>
<thead>
<tr>
<th>Classification</th>
<th>No. of Students</th>
<th>Action Taken</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean)</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>2. Victim of Neglect</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>3. Coming from a dysfunctional family or without parent or guardian</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>4. Being member of a gang</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>5. Living in a community with a higher level of criminality</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>6. Living in a situation of armed conflict</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>7. Committed a status Offense under Section 57 of RA 9344, as amended</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>8. Prostituted Children</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>9. Mendicant under PD 1563</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>10. Solvent/ Rugby User</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
<tr>
<td>11. Others</td>
<td>Male</td>
<td>Female</td>
<td></td>
</tr>
</tbody>
</table>

II. Description of action taken by the school or division to alleviate the risk factors of the CAR:

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

Prepared by:                                                           Noted by:

Designation: Principal /Superintendent /Regional Director
The Placement of the CCL in the School and Community

<table>
<thead>
<tr>
<th>Remarks</th>
<th>Program</th>
<th>Prevent Action</th>
<th>Intervention/Revention</th>
<th>Number (Ltn)</th>
<th>Gender</th>
<th>Sex (M/F)</th>
<th>Age</th>
</tr>
</thead>
</table>

An consolidated report on incidents of children in contravention with the law (CCL)

Period Covered:

School/Division/Region:

Appendix F
Name of School: 

Please check the column that corresponds your answer in each item and write necessary remarks.

<table>
<thead>
<tr>
<th></th>
<th>Evident</th>
<th>Not Evident</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>With Localized Child Protection Policy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>With Localized Anti-bullying Policy</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>With Established Child Protection Committee</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Prepared by: 

Name and Designation

Date