DIVISION MEMORANDUM

No. 665, series of 2017

THREE-DAY SCHOOL BASED DISASTER RISK REDUCTION AND MANAGEMENT TRAINING FOR SCHOOL DRRM COORDINATORS

TO: Public Schools District Supervisors
   Elementary, Junior and Senior High School Heads
   School Disaster Risk Reduction and Management Coordinators

1. Attached are the letter invitation and training proposal signed by Helen Diel-Caberto, RMT, MPA, Philippine Red Cross, Davao Del Sur, Chapter Administrator, dated August 30, 2017, regarding the conduct of Three-Day School Based Disaster Risk Reduction and Management Training for School DRRM Coordinators on October 16-18, 2017. The venue shall be announced later.

2. The main activity of the program is conducting trainings: training for preparedness, risk reduction, response and recovery.

3. The registration of the said activity is Php 1,800.00 to cover the meals and snacks for the whole duration of the training, training kit and training materials while transportation expenses and other allowable expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

4. Schools will be given the “action option” of participation in the said three-day activity. The field is also be informed that in the course of the attendance of the participants, observance in the DepED Order No. 9, s. 2005 re: “Instituting Measures to Increase Engaged Time – on – Task and Ensuring Compliance Therewith”.

5. The softcopy of this Memorandum can be accessed online at www.depeddigoscity.org/memo.

6. Wide and prompt dissemination of this Memorandum is desired.

WINNIE E. DATOON, Ed.D.
Officer-In-Charge
Office of the Schools Division Superintendent
August 30, 2017

WINNIE E. BATOON, Ed.D
OIC, Office of the SDS
DepEd Digos City Division

Dear Sir Batoon,

Philippine Red Cross has been and continually working to strengthening the capacities of the community and school on Disaster Risk Reduction by preparing and limiting the effects on disasters. Bearing in mind the goal of alleviating human suffering and having safe and resilient schools and community, the PRC particularly the Disaster Management Services align the programs and frameworks to achieve the goals.

The main activity of the program is conducting trainings: training for preparedness, risk reduction, response and recovery. As a means of capacity-building, may we propose to hold a 3-day School-Based Disaster Risk Reduction and Management Training (SBDRRM) for School-DRRM coordinator in each school on October 16-18, 2017. Venue to be announced later.

Please see attached training proposal for your appreciation.

Sincerely yours,

HELEN DIEL-CABERTO, RMT MPA
Chapter Administrator
Goal:
"Promote a culture of safe and resilient schools through appropriate knowledge and skills on disaster risk reduction and management"

Objective:
The objective of this training is to:

- Understand and explain the DRR and DM concepts incorporating climate change adaptation
- Understand VCA process and able to translate it in conducting risk assessment integrating DRRM and health.
- Facilitate the formulation of disaster and contingency plans at the school level.
- Understand and explain Philippine Red Cross policies and procedure in DRRM and salient features of RA 10121, RA 10072 and Climate Change Act (CCA)
- Demonstrate the abilities and capabilities to respond to disaster and emergencies.
- Enhance knowledge on what to do before, during and after disaster.

Participant Qualifications:

- School DRRM coordinator in respective school as endorsed by the school head.
- Teaching staff or Non teaching staff.
- Red Cross Youth Advisers
- Physically and mentally fit to actively participate in all activities.
- With leadership skills and passion to help others
- Willing to be a Red Cross 143 member in their school and community.

Learning Outcomes:

By the end course, participants will be able to;

Knowledge-based:

- Define and underline the importance of the major terms in DRRM, DM, CCA.
- Explain the process of VCA
- Describe the process of school planning
- State the members and their task of the SDRRM group
- Illustrate the different activities one can do to have a safe and resilient school and
- Identify response activities of the school in times of disaster or emergencies.
Skill-based:

- Conduct drills for specific hazards identified in their school
- Make and early warning signal for their school, linked to their community.
- Demonstrate early warning, early action activities and
- Organize their Red Cross 143 in school with corresponding roles and responsibilities

Attitude-based:

- Be proactive in disaster preparedness and risk reduction
- Participate willingly in school and community DRR activities.
- Enhance enthusiasm of the school, particularly the student for disaster preparedness activities
- Advocate disaster risk reduction in the school and community and
- Assume responsibility as the first-line responders of the Red Cross in the ground.

Methodologies:

*Interactive Lectures*: This is a combination of lectures with audio-visual presentation. Information will be shared by the facilitators with involvement of the participants through question and answer breaks.

*Film Showing*: video presentation of actual activities, best practices or lessons learned is another great way to impart knowledge

*Workshop*: Class will be divided into groups with a specific task to accomplish. This will also be an opportunity for brainstorming, case study analysis, utilization of IEC materials and output making.

*Field Practicum/ Exercise*: this is one of the practical parts of the course wherein participants will go around and make a VCA tools.

Examinations will include a pre-test and post-test quizzed. Attendance as well as punctuality will be taken into consideration.

Registration Fee:

A registration fee will be collected Php: 1,800.00 to cover the meals and snacks for the whole duration of the training, training kit and training materials.

Venue: TBA
# DISASTER MANAGEMENT SERVICES

**School-Based DRRM (SBDRRM)**

## Syllabus for SBDRRM Training:

<table>
<thead>
<tr>
<th>MODULE</th>
<th>SESSIONS</th>
<th>METHODOLOGY</th>
<th>TIME</th>
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<tbody>
<tr>
<td>INTRODUCTORY MODULE: COURSE ORIENTATION</td>
<td>-Getting to know&lt;br&gt;-Expectation Check&lt;br&gt;-Training Objective and content&lt;br&gt;-House Rules and Regulation&lt;br&gt;-Pre-test</td>
<td>-Interactive lecture;&lt;br&gt;Materials: computer, LCD, metacards, markers</td>
<td>1 hour</td>
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<td>MODULE 1: RED CROSS AND RED CRESCENT MOVEMENT</td>
<td>-Origin and History&lt;br&gt;-The Red Cross emblem&lt;br&gt;-Fundamental Principles&lt;br&gt;-Philippine Red Cross (RA 10072 and services)&lt;br&gt;-Red Cross 143</td>
<td>-Lecture, film showing&lt;br&gt;Materials: computer, LCD, metacards, writing materials</td>
<td>1 hour</td>
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<td>MODULE 2: UNDERSTANDING HAZZARD AND DISASTER</td>
<td>-Disaster Orientation&lt;br&gt;-Disaster Profile of the Philippines&lt;br&gt;-Kinds of Hazards&lt;br&gt;-Climate Change</td>
<td>Interactive lectures, film showing, workshop,&lt;br&gt;Materials: Computer, LCD, metacards, markers</td>
<td>2 hours</td>
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<td>MODULE 3: DISASTER RISK REDUCTION AND MANAGEMENT CONCEPT</td>
<td>-DRRM concept&lt;br&gt;-RA 10121 (Philippine Disaster Risk Reduction and Mgt. act, 2010)&lt;br&gt;-DRRM framework</td>
<td>Interactive lectures, film showing, workshop,&lt;br&gt;Materials: Computer, LCD, metacards, markers</td>
<td>2 hours</td>
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<td>MODULE 4: SCHOOL HAZARD VULNERABILITY AND ASSESMENT</td>
<td>-Introduction of VCA&lt;br&gt;-Importance and purpose&lt;br&gt;VCA Tools&lt;br&gt;-timeline&lt;br&gt;-mapping&lt;br&gt;-venn diagram (FIELD PRACTICUM)</td>
<td>Interactive lectures, film showing, workshop,&lt;br&gt;Materials: Computer, LCD, metacards, markers</td>
<td>7 hours</td>
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<td>MODULE 5: SCHOOL BASED EARLY WARNING SYSTEM</td>
<td>-Definition of EWS&lt;br&gt;-Getting ready for disasters (predict, plan, prepare, practice)</td>
<td>Interactive lectures, film showing, workshop,&lt;br&gt;Materials:</td>
<td>2 hours</td>
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<tr>
<td><strong>Module 6:</strong> School-Based DRRM (SBDRRM)</td>
<td><strong>Module 7:</strong> School Disaster Risk Reduction and MGT. Plan</td>
<td><strong>Recap, Post Test &amp; Closing Ceremony</strong></td>
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<td>Hazard specific alert levels.</td>
<td>Interactive lectures, film showing, workshop.</td>
<td>Exam, Evaluation</td>
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<td>What to do before, during and after disaster</td>
<td>Materials: Computer, LCD, metacards, markers.</td>
<td>1 hour</td>
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<td>Survival kit/ family kit</td>
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<td><strong>SDRRM</strong></td>
<td>Interactive lectures, film showing, workshop.</td>
<td>24 HOURS or 3 days</td>
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<td>Response and Evacuation</td>
<td>Materials: Computer, LCD, metacards, markers.</td>
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<td>Introduction of ICS</td>
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<td><strong>Framework of planning</strong></td>
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<td>Rationale and principles of planning</td>
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<td>Preparation for DRRM plan</td>
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<td>Mainstreaming DRR in Education</td>
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<td><strong>Post evaluation</strong></td>
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<td>Post-Test</td>
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<td>Closing Program</td>
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<td><strong>Total number of hours:</strong> 24 HOURS or 3 days</td>
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