DIVISION MEMORANDUM

No. 666, series of 2017

TO: Public Schools District Supervisors
   Elementary, Junior, and Senior High School Heads
   Concerned School Disaster Risk Reduction and Management Coordinators
   All Division Personnel

FROM: WINNIE E. BATOON, Ed. D.
   Officer-In-Charge
   Office of the Schools Division Superintendent

SUBJECT: EMERGENCY CARE TRAINING WORKSHOP FOR UNTRAINED
         SCHOOL DRRM COORDINATORS AND DIVISION PERSONNEL

DATE: September 18, 2017

1. The field is hereby informed that there will be a One-Day Training-Workshop on
   Emergency Care for Untrained School Disaster Risk Reduction and Management
   Coordinators and Division Personnel on September 28, 2017 at the Division Office.

2. The said activity has the following objectives:
   a. Re-orient participants on the basic emergency care concepts and principles.
   b. Capacitate participants on disaster response.
   c. Develop more strategies in emergency interventions.

3. The participants of this training are the School Disaster Risk Reduction and Management
   Coordinators and Division Personnel.

4. Meals and snacks shall be charged to DRRM Funds while transportation expenses shall be
   charged to local funds subject to the usual accounting and auditing rules and regulations.

5. Attached is the list of the Untrained School DRRM Coordinators.

6. Please ensure that the classes of the teacher-participants are taken care of.

7. For your information, guidance and compliance.

RELEASED

[Signature]

[Date: 8 SEP 2017] [Time: 2:49]
# UNTRAINED SCHOOL DRRM COORDINATORS

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>SCHOOL</th>
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<tbody>
<tr>
<td>Neryl Joy D. Alpacion</td>
<td>Teacher I</td>
<td>Kapatagan National High School</td>
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<tr>
<td>Mary Ann R. Padillo</td>
<td>Teacher II</td>
<td>Don Mariano Marcos Elem. School</td>
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<tr>
<td>Ronald K. Gualberto</td>
<td>Teacher I</td>
<td>DiCNHS- Aplaya High School Annex</td>
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<tr>
<td>Sheryl M. Fernandez</td>
<td>Teacher I</td>
<td>Matti National High School</td>
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<tr>
<td>Liezl M. Pactao-in</td>
<td>Teacher I</td>
<td>DiCNHS- Igpit High School Annex</td>
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<tr>
<td>Jazel Saligan</td>
<td>Teacher I</td>
<td>DiCNHS- Balabag High School Annex</td>
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